

# **BELTON WITH BROWSTON**

## **PARISH COUNCIL**

**CHAIR : PETER NICHOLS      VICE CHAIR : MICHAEL GRAYSTONE**  
**MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 18<sup>th</sup> JUNE 2019**  
**AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON**

### **IN ATTENDANCE**

P. Nichols (Chair), Councillors K. Botwright, D. Buckworth, M. Greenacre, M. Graystone (Vice), L. Hillier, N. Light, L. Staff, I. Walpole, H. Williams, K. Palmer (Clerk), and four members of the public including Borough Cllr Cameron.

*The meeting commenced at 7.30pm.*

### **PUBLIC SECTION**

-Borough Cllr Cameron read through the statement that Great Yarmouth Borough Council had posted on Facebook concerning the removal of the bikes that had been left chained to various lamp posts in the village. A removal notice had been placed on the bikes, after ten days if the bikes have not been removed they will be taken to the depot and placed into storage for a further ten days. It was reported when the bike locks had been cut and the bikes had been taken away the locks had been left on the grass verge. Borough Cllr Cameron stated she will report this to GYB Services. It was suggested if it was organised, and the bikes were left in authorised locations or within private property it would not cause such a problem. If they were decorated with possibly floral displays they would be more of an attractive feature in the village. However it was generally agreed if this was the case someone would need to be responsible to organise it.

Concern was voiced that some of the bikes may pose a potential hazard to both traffic and visually impaired people if chained to random lamp posts, which are the property of Norfolk County Council.

-A representative from Heath Liveries attended the meeting to explain the variations made to their planning application.

-The matter of Belton FC moving to play at New Road was raised. It was reported the move has cost the club a considerable amount of money for the purchase of new goals posts, nets, line marking machine and kit.

*With the public section closed at 7.47pm the main meeting then commenced.*

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr Brown, Borough Cllr Myers and County Cllr Grant. To accept the apologies Proposed Cllr Hillier, Seconded Cllr Greenacre. All In Favour.

### **2. COUNCILLOR CO-OPTION**

It was agreed to co-opt Mr Buckworth onto the Parish Council. Proposed Cllr Nichols, Seconded Cllr Greenacre. All In Favour.

### **3. DECLARATIONS OF INTEREST**

Burgh Castle Parish Council – Cllr Nichols and Greenacre, Bohemains FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

### **4. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 21/05/19 had been prior circulated by the Clerk. To accept as a true and accurate record Proposed Cllr Greenacre, Seconded Cllr Staff. All In Favour.

## 5. MATTERS ARISING

-It was agreed to allow the 3<sup>rd</sup> Bradwell Rainbows Group to visit the allotments for an educational visit, Cllr Graystone will meet them there on the date agreed.

-The Chairman reported NCC have stated the repair to Stepshort will be undertaken in October. As the road will be closed it will be done at the end of the summer season. The road will not be resurfaced for another five to six years because of the ongoing repairs.

-It was agreed to remind the Community Caretaker to dig up the shrubs that have been covering the Sandy Lane road sign on the triangle.

-After contacting The Waveney, Lower Yare and Lothingland Drainage Board concerning the Japanese knotweed that is growing from the drainage dyke, the response has been the Board have previously sent letters to the Wild Duck but have had no reply, and no action taken. The Drainage Board themselves have been treating the area for a number of years. The Clerk is to arrange a site meeting with the representative from the Board that is undertaking the works with Cllrs Nichols and Botwright to discuss the problem. The Clerk has also sent an email drafted by Cllr Botwright to Borough Cllr Penny Carpenter who is the Chair on the Environmental Committee at GYBC.

-The Clerk confirmed she had sent the letter to the owner of Dimascio's requesting their employees do not park at the junction of Orwell Crescent/St Johns Road. No reply had been received therefore it was agreed to forward onto the Parking Enforcement Officers. Borough Cllr Cameron agreed she would also speak to the Enforcement Officers about this.

## 6. CONFIRMATION OF PORTFOLIOS

The following portfolios were confirmed with no amendments.

PETER NICHOLS *Chairman	-Sports Field & Buildings/ Play Areas/Compass Centre
MICHEAL GRAYSTONE *Vice Chairman	-Village Maintenance -Allotments Committee -Compass Centre
NATHAN BROWN	-Youth Matters -Allotments Committee
KENNETH BOTWRIGHT	-Village Maintenance -Environmental Issues
DARREN BUCKWORTH	-Finance
MARGARET GREENACRE	-Planning -Transport -Infrastructure
LIN HILLIER	-Standards
NIGEL LIGHT	-Village Maintenance -Browston Representative
LEE STAFF	-Youth Matters
IAN WALPOLE	-Village Maintenance
HILLARY WILLIAMS	-Village Groups/ The Church -School

## 7. 2017 PARISH PARTNERSHIP SCHEME

The Clerk reported she had received an update from Paul Sellick (Highways). The reason the scheme had not been completed is because the original plan (as discussed at the site meeting) had been to install a new slope with hand rail. This was then changed within a Parish Council meeting

to a set of steps. However the works team have stated a slope would be easier to design, build and fit into a programme as few of their gangs have experience in constructing steps. It was generally agreed a slope would be better for disabled access, as steps generally are being replaced by slopes in many areas.

Cllr Greenacre Proposed to change the scheme to replace the steps with a slope, Seconded Cllr Botwright. The vote was taken Yes:7 No:3. Carried.

It was agreed for the Clerk to enquire if any monies would be repaid to the Parish Council for their contribution to the scheme because to install a slope would be less expensive.

## 8. ADMINISTRATION/FINANCIAL MATTERS

### PARISH COUNCIL CURRENT ACCOUNT

<b>CQ</b>	<b>PAYEE/DETAIL</b>	<b>V.A.T</b>	<b>AMOUNT</b>
SO	K. Palmer 1284.61 plus 2 hours Bell Lane 25.78 less pension 76.00 less tax 38.40, less nic 70.97		£1125.02
2056	HMRC K. Palmer tax 38.40 nic 70.97, employer nic 81.61 D. Skipper tax 43.60		£243.58
2057	D. Skipper wage 672.00 less pension 36.96, tax 43.60 plus mileage 12.15		£603.59
2058	Norfolk Pension Fund K. Palmer cont 76.00 council cont 294.84 D. Skipper cont 36.96, council cont 151.20		£559.00
2059	Garden Guardian	£166.13	£996.78
2060	K. Botwright – mileage to attend Parish Paths Seminar		£28.26
2061	Stroke Association		£500.00
2062	K. Palmer – refund for postage stamps		£39.52
2063	GYBC – planning application fee on behalf of Belton FC		£117.00
2064	Pink Office - stationary	£11.60	£69.60
	Total for meeting	£177.73	£4,282.35

### PAVILION ACCOUNT

<b>CQ</b>	<b>PAYEE/DETAIL</b>	<b>V.A.T</b>	<b>AMOUNT</b>
713	K. Gipson wage		£697.95
714	Electrical Systems & Design (P.I.R system)		£325.00
715	Electrical Systems & Design (P.I.R system)		£85.00
716	Oassis – cleaning materials	£12.01	£72.06
717	Bohemains FC payment from Sports Tours UK via New Road invoice for for line marking, goals etc		£587.50
DD	BT	£9.92	£59.52
DD	ESPO – gas (April)	£30.52	£183.12
DD	ESPO – gas (May)	£4.68	£98.25
	Total for meeting	£57.13	£2,108.40

	<b>LTSB 1 Year (06-09-19)</b>	<b>LTSB 1 Year (12-02-20)</b>	<b>Council A/C</b>	<b>New Road A/C</b>	<b>Ring fenced Balance</b>
<b>Bank Bal B/F</b>	<b>£30,000.00</b>	<b>£20,000.00</b>	<b>£38,721.50</b>	<b>£14,288.84</b>	<b>£51,262.00</b>
<b>Bank Bal After</b>	<b>£30,000.00</b>	<b>£20,000.00</b>	<b>£34,778.15</b>	<b>£14,616.82</b>	<b>£51,262.00</b>

**Paid into New Road £1647.25**

**Bohemians £526.25**

**Up4Fitness £54**

**Jollytots £99**

**Parties x4 £209.50**

**Stroke Group £100**

**Belton Camera Club £28**

**Craft Group £105**

**Judo £147**

**Belton Bowman £80**

**Pilates £76**

**Musical Movers £56**

**Flying Club £100**

**First Aid / Knife Awareness Course £66.50**

To propose payment for the above sheet Cllr Graystone, Seconded Cllr Williams. All In Favour.

**9. WOODLAND TRUST – FREE TREES FOR SCHOOLS AND COMMUNITIES**

The Clerk had circulated a grid provided by Cllr Botwright detailing the varieties each tree pack contains. After discussion it was agreed to apply for the Year Round Colour pack of 420.

A number of locations where agreed to plant the trees:

Bell Lane Field (where shrubs have been removed)

Bell Lane (other areas)

New Road (in the village)

Sandy Lane, Church Lane, Stepshort, plus Browston locations.

Moorlands School & Compass Centre (if they would like some)

Cllr Botwright confirmed he will be responsible for the planting of the trees, Borough Cllr Cameron stated she will assist with the planting.

It was agreed to place an article in the September edition of the Village Voice concerning the planting.

**10. PLANNING**

06/19/0272/F            3 Beccles Rd (land adj), Belton      3 bed detached house

It was agreed to object to the application above due to it not being in the building line, it is outside the Borough wide plan and the access is not suitable.

It was agreed to submit no objections subject to neighbours comments for the following applications:

06/19/0280/F            23 Provan Crescent, Belton      Two storey and single storey extension

06/19/0285/F            Browston Hall, Browston      Classic car sales showroom

06/19/0321/F            Barn 3, Hall Farm, Belton      Extension to previously approved car port

06/19/0290/F            Decoy Farm, Browston      Front extension to form quiet room

06/19/0300/F            Heath Liveries, Browston      Variations of cond 2 & 3, light well

06/19/0293/F            12 Rosedale Gardens, Belton      Ground floor additions to dwelling

06/19/0291/F            15 Heather Rd, Belton      Single storey extension

06/19/0231/F            New Road Centre Belton      Permanent Dug Outs

No comments were submitted for the above application as it was submitted by the Parish Council.

06/19/0288/F            33 Amhurst Gardens, Belton      Single storey extension & repositioning parking

It was agreed to submit no objections subject to neighbours comments for the application above, however concerns over the parking spaces were voiced.

The following applications have been approved:

06/19/0184/F            39 Selwyn Drive, Belton      Demolition of garage, erection to dwelling

06/19/0195/O            Holly Tree Cottage, Belton      1 bedroom bungalow and parking

06/19/0231/F            New Road Centre, Belton      Permanant dugouts

06/19/0223/D            Brentwood St Johns Rd, Belton      2 chalet style dwellings

## **11. PORTFOLIOS**

Cllr Williams – The Community Choir is developing nicely, they are meeting on a Friday evening at the JGI at 7pm, and an average of 10 to 12 are in attendance each week.

Cllr Walpole – One of the newly installed taps at the allotment is still leaking even though Cllr Walpole repaired it a month ago. Cllr Graystone confirmed he will take a look to determine if the plumber needs to be called out again.

Cllrs Botwright and Light – Reported the Parish Council Facebook page is now ready to go live. All filters have been set so no comments can be published unless one of the administrators have seen it. There will be a set response for any comment made, no comments will be personally replied to. Therefore it was agreed to trail the page for three months, Cllrs Botwright and Light will be the moderators/admin and the Clerk will be the editor. Proposed Cllr Nichols Seconded Cllr Staff. All In Favour.

Cllr Graystone- A member of the public has reported the shrubs on Deben Drive need reducing in height.

Cllr Graystone – Asked the Council's agreement for the Clerk to enquire as to whether it would be permitted to hang plastic pieces of art work from trees in the village produced by local children, for an out door art exhibition. It was agreed for the Clerk to check this with GYBC planning dept.

Cllr Hillier – The vegetation on St Johns Road is in need of being cut back.

Cllr Botwright – Following attending the Parish Paths Seminar a brief report has been put together which has been circulated to all members by the Clerk. A lot of Parishes have volunteers to monitor paths within their Parish. It was reported Back Lane/Sandy Lane are problem areas for dog fouling. It was agreed for the Clerk to enquire how much it would cost the Council to install a litter bin and how much it would cost to have the bin emptied on a weekly basis.

There had been further problems with Jhoots Pharmacy, but it was reported they now have a temporary pharmacist in the shop, and there should be a permanent pharmacist in place within six weeks.

Cllr Walpole – Reported the Clerk needs to write to the land owner of the piece of land next to 1 Rosedale Gardens as the vegetation is again becoming overgrown and is in need of clearing.

***With no further business the meeting was closed at 8.52pm***