

BELTON WITH BROWSTON
PARISH COUNCIL

CHAIR : PETER NICHOLS VICE CHAIR : MICHAEL GRAYSTONE
MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 19th FEBRUARY 2019
AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON

IN ATTENDANCE

P. Nichols (Chair), Councillors N. Brown, K. Botwright, M. Greenacre, M. Graystone (Vice), L. Hillier, N. Light, I. Walpole, H. Williams, K. Palmer (Clerk), and one member of the public.
The meeting commenced at 7.30pm.

PUBLIC SECTION

There were no matters raised.

With the public section closed at 7.30pm the main meeting then commenced.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Staff and Buckworth, Borough Cllrs Lawn and Drewitt and County Cllr Grant. To accept the apologies Proposed Cllr Hillier, Seconded Cllr Williams. All In Favour.

2. DECLARATIONS OF INTEREST

Burgh Castle Parish Council – Cllr Nichols, Bohemains FC – Cllr Buckworth. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 15/01/19 has been prior circulated to all members by the Clerk. To accept the minutes as a true and accurate record Proposed Cllr Greenacre, Seconded Cllr Nichols. All In Favour.

4. MATTERS ARISING

-It was agreed for the Clerk to contact Paul Shucksmith again concerning contacting a Parishioner regarding dog fouling.

-It was agreed to report that there are Holy branches that need clearing from the dog walk on Bell Lane playing field.

-It was agreed the steep bank that runs either side of New Road is in need of being litter picked before the vegetation grows and covers the area. It was agreed for the Clerk to report this to GYB Services.

-The Clerk reported she has received nomination papers for the forthcoming Parish Council elections. Completed papers must be returned in person by the candidate to GYBC between 21st March and no later than 4pm on Wednesday 3rd April. The forms must be delivered and checked by the Election Team. Consent to nomination forms can not be completed earlier than 3rd March.

-Notification has been received from NCC stating Browston Lane will be closed on the 27th February to carry out carriageway repairs.

-GYBC Environmental Rangers have stated they can not take action to clear the horse muck in Browston as it is situated on private land.

-The Clerk reported after speaking to Paul Sellick again concerning the outstanding Parish Partnership Scheme, he stated the works should be completed in March or April this year. He was also reminded that the Stepshort pavement has still not been cleared of mud.

-It was agreed to report there has been a bike chained to the lamp post near to the Bracon Rd bus stop, it has been there for several weeks.

5. ANNUAL PARISH MEETING & ANNUAL PARISH COUNCIL MEETING

It was agreed the Annual Parish Meeting will be held on 14th May, and the Annual Parish Council Meeting will be held on 21st May. Both meeting will commence at 7.30pm at New Road Centre.

6. NEW ROAD SPORT & LEISURE CENTRE

-The minutes from the meeting held on the 17/01/19 were noted.

-Cllr Graystone reported were are a number of issues that needed repairing following the legionella risk assessment. After approaching one local plumber Red Van Man it was stated they could not provide a quotation for the job as it is hard to price due to its's complexity. It was agreed to contact another firm about this but if the works can not be quoted for a decision to proceed will need to undertaken as there is a time frame for the repairs to be completed.

-It was agreed the repair to the car park needs to be undertaken asap. There has been one quotation supplied by Folkes, David Skipper will be asked to supply the second quote.

7. ADMINISTRATION/FINANCIAL MATTERS

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
SO	K. Palmer 1196.91 less pension 69.42 less tax 27.80 less nic 59.39		£1040.30
2022	HMRC K. Palmer tax 27.80, nic 59.39 employer nic 68.30 D. Skipper tax 49.60 K. Gipson nic 22.40 employer nic 25.76		£253.25
2023	D. Skipper wage 616.42 less pension 33.90 less tax 49.60 plus mileage 9.45		£542.37
2024	Norfolk Pension Fund K. Palmer cont 69.42 council cont 263.32 D. Skipper cont 33.90 council cont 135.61		£502.25
2025	Pink Office - Stationary	£16.84	£101.02
2026	Michael Riches – cutting of allotment hedge	£48	£288.00
2027	D. Skipper- refund for WD40	£0.46	£2.75
2028	K. Palmer – refund for postage stamps		£27.84
DD	BT – clerks quarterly broadband	32.04	£192.24
DD	ICO – data protection fee		£35.00
2029	M. Grayston refund for filler & glue		£17.97
	Total for meeting	£97.34	£3002.99

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
691	Oaasis – cleaning materials	£8.69	£52.14
692	K. Gipson – refund for paint	£4.67	£28.00
693	Mel Jepps replacement for lost cq number 656	£10.40	£62.40
694	Mel Jepps – repair to faulty lights	£26.57	£159.43
695	K. Gipson Caretaker wage inc extra hours to paint function room, toilets & changing rooms 888.71 less nic 22.40		£866.31
696	Jewson – rock salt	£6.92	£41.54
697	Flameskill – fire alarm & emergency lights inspection	£24.10	£144.60
DD	Southern Electric	£18.74	£393.62
DD	ESPO - gas	£19.88	£261.92
DD	BT- broadband and telephone	£10.10	£60.60

698	Belton Pet & Hardware		£93.85
	Total for meeting	£130.07	£2164.41

	LTSB 1 Year (06-09-19)	LTSB 1 Year (12-02-20)	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£30,000.00	£20,000.00	£39,724.40	£8,598.14	£51,262.00
Bank Bal After	£30,000.00	£20,000.00	£36,950.77	£7,386.73	£51,262.00

Paid into New Road £1051

Judo £392

Pilates £132

Parties x5 £168

Craft Group £147

Jollytots £132

Stroke Group £80

To propose the above sheet for payment Cllr Nichols, Seconded Cllr Graystone. All In Favour.

8. PARISH LIAISON MEETING

It was reported the next meeting will be held on 11th March, 7pm at the Town Hall.

It was agreed to submit two questions to be added to the agenda.

- Can it be arranged for the Parking Enforcement Officers to Visit the village followed by general discussion on parking issues throughout the village.
- The matter of what can be done to prevent speeding through the villages particularly lorries along both Church Lane, Belton and Cherry Lane, Browston.
- To discuss what can be done to prevent H.G.V's using both Church Lane, Belton and Cherry Lane, Browston as both lanes are completely unsuitable for such traffic.

9. BROADS AUTHORITY CONSULTATION

Currently there are two separate issue. Firstly, as previously circulated to all members the Broads Authority are running a consultation on changes to their Local Plan. The closing date to submit comments being the 15th March.

Secondly GYBC have been asked to respond to a recent "Call for Evidence" by the Glover Review of National Parks and Areas of Outstanding Beauty. The response from GYBC highlighted in particular the concern about the Proposal for the Broads Authority to significantly extend its boundaries. If implemented it would mean the Broads Authority would become the Planning Authority for the majority of the Borough. It is not clear as yet if the Glover review intends to propose any boundary changes itself, any Broads boundary change would require an act of parliament.

10. WILD DUCK PLANNING APPLICATION

It had been reported after examining the Design and Access statement on GYBC Planning Portal the owner of Caldecott Hall has agreed to gift a part of land on Belton Common South site to the Parish Council, this is subject to the planning application being granted and subject to Parish Council supplying and maintaining a 1800mm high fence to run along it's boundary.

It was agreed by all members that this decision as to whether to accept this piece of land must be discussed with Parishioners during the forthcoming Annual Parish Meeting on the 14th May before any decision is made, taking in to account the additional cost to firstly install the fence but also to maintain it thereafter.

11. N.C.C. HIGHWAYS

Highways Site Meeting 16th January 2019

Stepshort

Ongoing water leak.

ACTION: Highways and the Parish Council to continue to speak with Anglian Water to ensure a repair is undertaken by the company to fix the problem.

New Road / Deben Drive Junction

Previously patched piece of road is deteriorating, this is due to original type of material used not being effective.

ACTION: Repair to whole area will not be undertaken, however the smaller marked out area will be patched in due course.

New Road Trod

ACTION: This is due to be rolled and has been programmed in, (note has been done but is not effective).

Waveney Drive Junction

Cracks in the road.

ACTION: Noted.

St Johns Road

Hedge, vegetation encroaching the road.

ACTION: Parish Council could fence in open wooded area. The Parish Council to write to property owner (whose property is neighbouring wooded area) requesting they cut back their hedges/ trees. If not successful NCC will then send a letter. NCC will not clear vegetation on the side of the road to make road wider as it is unlikely the tarmac on the side of the road would be strong enough for vehicles to drive safely on it.

St Johns Road, Near to junction of Paddock Close, opposite side of the road

Hedges/vegetation needs cutting back. Hedge encroachment over kerb into road, forcing double decker buses into middle of road; between sewage pumping station and St Johns Farm barn on the North side of St Johns Road.

ACTION: Highways to contact property owner as have previously done so.

Bell Lane- Top of Berry Close

Hedges/vegetation/brambles need cutting back. Bank and undergrowth encroachment on the South Side of Bell Lane footpath between Dashwood Close and Berry Close.

ACTION: Highways agreed this will be undertaken in due course.

Sandy Lane

Himalayam Balsam next to dyke.

ACTION: Highways agreed they can undertake work to treat the Highways owned strip in front of the dyke. The dyke itself looks as though work has been undertaken to clear the knot weed, but it was agreed for the Parish Council to notify the Drainage Board concerning the amount of vegetation overgrowing into the dyke that needs clearing.

Back Lane

ACTION: Sandy Lane -in general it was agreed in good condition. Back Lane- Highways to look into the classification of the road and what work is needed to maintain it.

Beccles Road

Hedge encroachment on both sides of Beccles Road, Belton between Swallow Park and Belton cross roads. Signs are difficult to see and it causes a reduction in road width.

ACTION: The Parish Council to write to landowners requesting they cut the hedges back.

Beccles Road

Flooding Beccles Road, Belton, between Swallow Park and 11 Beccles Road, specifically at entrance to field on North side of Beccles Road adjacent to Swallow Park. This occurs during heavy and/or persistent rainfall and does clear eventually. The creation of a gully into the field may help to eliminate the water more quickly.

ACTION: No action to be undertaken by Highways as the problem with drainage falls to the land owner to rectify.

Lound Road Junction

Patching needed to fill broken road surface and pot holes

ACTION: Highways have already programmed this and it will be undertaken in February.

Browston Lane

Hedgerows need cutting back.

ACTION: Highways to send letter the Water Board and Browston Hall as the Parish Council have already done so.

Cherry Lane

Properties leaving obstructions in the passing places such as cones.

ACTION: None to be undertaken as all items are not fixed so are not causing an obstruction and they can easily be moved.

Cherry Lane

Narrowing of road.

ACTION: No action to be undertaken by Highways.

12. SIGN POSTING HOUSE NUMBERS

A letter has been received from residents of Dashwood Close requesting would it be possible to have signs in the close that inform anyone, but in particular emergency personal where to find numbered properties as numbers are not sequential. The matter had been highlighted recently as medical staff had great difficulty at night to find a particular property. Like Rosedale Gardens can property numbers be listed at the entry to each side road.

It was agreed for the Clerk to contact GYBC and NCC to see if this can be actioned.

13. PLANNING

The following TPO has been confirmed:

TPO No. 5 – Trees on land at Back Lane, Belton

The following applications have been approved:

06/18/0635/F Tesco, 8 Bell Lane Steel door replaced with louvre panels

06/18/0712/F Barn 1, Beccles Rd, Belton Variation of condition 2 amendments t layout

06/18/0685/F 12 St Georges Rd, Belton Roof extension

It was agreed to submit no objections subject to neighbours comments for the planning application below:

06/19/0059/F The Manor Barn, Browston Single Storey rear extension

It was agreed to submit no objections subject to neighbours comments for the planning application below with the condition the annex is attached is attached to the property.

06/19/0066/F 15 Bracon Rd, Belton Conversion of garage to annex

14. PORTFOLIOS

Cllr Botwright- reported near to Belton cross roads the 30mph and horse road signs are not visible as a hedge needs cutting back. It was agrees to report this to GYBC.

There is still an ongoing problem with motorcycles being driven along Bell Lane. It was agreed to report this to PC Potter.

It was reported the next Southern Village SNAP Meeting is being held at 14th March 7pm at the JGI.

Cllr Brown- Reported allotment 18A needs a letter sent asking they tidy their plot.

Cllr Walpole – Reported after contacting GYBC, they have cut back the overgrown vegetation on the land next to 1 Rosedale Gardens.

Cllr Graystone- Reported following the repainting of the Village Sign he has arranged for the sign to be rededicated on the 26th March. Rev. Rosie Bunn will be undertaking the event and Lord Somerlayton will unveil the sign. It was agreed to restore the original plaque and to purchase a second plaque for approximately £80.

With no further business the main meeting was closed at 8.39pm for the incamera items.

15. INCAMERA RESOLUTION

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss citizen of the year and employee appraisals.

16. CITIZEN OF THE YEAR

It was agreed to disclose the name of the winner and present the award at the during the Annual Parish Meeting on the 14th May 2019.

17. EMPLOYEE APPRAISALS

Cllrs Nichols and Hillier reported back following the appraisals. To agree the proposed pay structure for both Caretakers Cllr Nichols, Seconded Cllr Botwright. It was agreed for the Clerk to be awarded pay point SCP 26 proposed Cllr Nichols, Seconded Cllr Graystone. All In Favour.

With no further business the meeting was closed at 8.52pm