

BELTON WITH BROWSTON
PARISH COUNCIL

CHAIR : PETER NICHOLS VICE CHAIR : MICHAEL GRAYSTONE
MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 19th MARCH 2019
AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON

IN ATTENDANCE

P. Nichols (Chair), Councillors N. Brown, K. Botwright, D. Buckworth, M. Greenacre, M. Graystone (Vice), L. Hillier, N. Light, I. Walpole, H. Williams, K. Palmer (Clerk), and two members of the public including Borough Cllr Drewitt.

The meeting commenced at 7.30pm.

PUBLIC SECTION

-It was agreed for Cllr Graystone to arrange for the Community Caretaker to assist him with clearing the shrubs on Rectory Corner that have been destroyed as GYBC have confirmed it is not their responsibility to do so.

-It was agreed Borough Cllr Drewitt will request that Belton with Browston Parish Council will be included to comment on the Badger Homes planning application when it is submitted as this will not automatically be done as it is a Bradwell application.

With the public section closed at 7.41pm the main meeting then commenced.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Staff, Borough Cllr Lawn and County Cllr Grant. To accept the apologies Proposed Cllr Buckworth, Seconded Cllr Brown. All In Favour.

2. DECLARATIONS OF INTEREST

Burgh Castle Parish Council – Cllr Nichols, Bohemains FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 19/02/19 has been prior circulated to all members by the Clerk. With one minor amendment to accept the minutes as a true and accurate record Proposed Cllr Nichols, Seconded Cllr Williams. All In Favour.

4. MATTERS ARISING

-The Clerk reported the Parish Council Election nomination papers must be completed and returned to the Electoral Team at the Town Hall no later than 4pm on the 3rd April.

-An email had been received from a member of Scope asking for suggestions on possible locations in Belton where a textile recycling bank could be placed. The agreed locations being, The Kings Head car park, The Taverns car park or Moorland School.

-The Clerk reported GYB Services had contacted her regarding litter picking the banks of New Road to check the speed limit on the road.

-It was agreed for the Clerk to email Highways and County Cllr Grant concerning the following: To request the hedges on St Johns Road and Beccles Road are cut back as soon as possible before the birds start to nest. To ask for the start date for the outstanding Parish Partnership Scheme, and to request Stepshort pavement is cleaned as it is covered in mud and is not accessible in the current condition.

5. GORSE CLOSE PARKING

Cllr Greenacre reported she had received a letter from a resident on Gorse Close concerning a problem with cars being parked on Gorse Close and Moorland Way during school drop off and pick up times, also concerning the speed in which vehicles are being driven. Some residents have written to NCC already about the problem however the County Council have replied stating the Parish Council initially needs to be contacted, and if after consideration it will be up to The Council to submit a complaint to NCC. It was then agreed to contact NCC with the complaint, to notify the school, and the Chairman stated he will contact the Council Estate Manager and Parking Enforcement Officers.

6. NEW ROAD CENTRE – P.I.R. SYSTEM

The Clerk reported three quotations have been obtained to install a P.I.R. System.

Mel Jepps £620 plus vat

IQS £387 plus vat

CPM £675 plus vat

After some discussion it was agreed to defer the matter to the next meeting to allow time for Cllr Light to obtain more quotations as it was felt by some members the prices quoted were too expensive.

7. ADMINISTRATION/FINANCIAL MATTERS

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
SO	K. Palmer inc caretaker cover 1235.78 less pension 73.83 less tax 42.20 less nic 68.52 milage 9.45		£1097.88
2030	HMRC K. Palmer tax 42.20, nic 68.52, employer nic 78.79 D. Skipper tax 59.60		£249.11
2031	D. Skipper wage 699.24 less pension 36.80 less tax 59.60 plus mileage 28.35		£601.19
2032	Norfolk Pension Fund K. Palmer cont 73.83 Council 271.87 D. Skipper cont 36.80 Council 153.83		£536.33
2033	D. Skipper – refund for ladders		£75.00
2034	ENTUA - subscription		£10.00
2035	Payment to Belton PCC for electrical hook up CCTV	£68.46	£410.76
2036	Refund M. Graystone for new plaque for village sign	£?	£77.40
	Total for meeting	£68.46	£3057.67

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
699	K. Gipson refund for tap cover and shower heads	£8.83	£79.98
700	K. Gipson Caretaker wage		£662.56
DD	WAVE- water bill	£	174.20
DD	BT	£10.16	£60.98
DD	ESPO – gas January	£46.47	£278.81
701	K. Gipson refund for decorating materials	£3.49	£20.92
DD	ESPO – gas February	£43.91	£263.48
	Total for meeting	£112.86	£1540.93

	LTSB 1 Year	LTSB 1 Year	Council A/C	New Road A/C	Ring fenced
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	(06-09-19)	(12-02-20)			Balance
Bank Bal B/F	£30,000.00	£20,000.00	£36,950.77	£7,386.73	£51,262.00
Bank Bal After	£30,000.00	£20,000.00	£33,893.10	£7,543.81	£51,262.00

Paid into New Road £1436.75

Parties x5 £168 Jollytots £132 Pilates £76 Bohemians £348.75 Judo £280
Group £84 Yoga £168 Stroke Group £60 Go Geronimo £120

To Propose payment for the above sheet Cllr Williams, Seconded Cllr Walpole. All In Favour.

8. PARISH LIAISON MEETING

The following matters were discussed within the meeting:

-Dog Fouling-There are now four Environmental Rangers. Report dog fouling through 'Report it GY' app available to download free-of-charge, on the website

<https://lovecleanstreets.com/reports/home> or contact 01493 846478. Provision of a photograph of the offending dog/owner is more likely to result in a visit/fine/prosecution.

-A letter has been sent, signed by all the affected councils in Norfolk, objecting to the Broads Authority taking over the planning control in the Broads Parishes.

-Road cleaning in Belton, there only two mechanical road sweepers within the Borough, they should visit the villages biannually.

-It was advised the Council must contact NCC in relation to speeding and HGVs on Cherry Lane, Browston and Church Lane, Belton. A letter has been composed to be sent to Paul Sellick and Andy Grant.

-The feedback in relation to parking was that every village has issues with parking. It is unlikely that yellow lines on bends and junctions will be approved as the NCC TROs state 'yellow lines will only be considered where there is significant traffic flow or accident history, or serious safety concern, and they will not automatically be considered for 'nuisance' parking'.

9. NEW ROAD CONTAINER

It was agreed Belton FC can apply for planning permission to have their own container at New Road. However it was agreed the Club should approach Bohemian FC first to see if they could possibly share theirs as concern was raised that multiple containers would make the field look unsightly. It was also stated if a new container is sited on the field it must be in a good state of repair, be on sleepers, and put in place when the field is dry so that the least amount of damage is done to the playing area as possible.

It was reported the dugouts also require planning permission as they will be a permanent fixture.

The Parish Council will assist with the planning application but it must be paid for by Belton FC.

10. CHANGE OF MEETING DATE

It was agreed to change the date of the Parish Council Meetings from the third Tuesday of the month to the first. Making this change will ensure news following each Parish Council meeting which is published in the Village Voice is up to date and current. Proposed Cllr Nichols, Seconded Cllr Buckworth. All In Favour.

11. COUNCILLOR CO-OPTION PROCEDURE

It was agreed future co-options onto the Parish Council would be slightly amended. Future candidates would be required to attend two Parish Council Meeting, the Co-option would then be an agenda item during the third meeting where candidates will be asked questions by Councillors.

Following the meeting the candidate will be written to by the Parish Clerk to inform them if they have been successful and have been co-opted onto the Council. Proposed Cllr Brown, Seconded Cllr Walpole. All In Favour.

12. CLERK INTERNET BANKING

The Clerk reported she had received guidelines from Nalc concerning internet banking for payments of invoices and to pay employees. The guidelines included the Council must appoint two Councillors who are not signatories to verify payment sheets made from the internet banking against sample invoices selected at random on a regular basis.

Cllr Buckworth stated it should be possible to set up payments that would be required to be authorised by two people in the same way cheques require two signatories.

It was then agreed by all members for the Clerk to proceed to set up the internet banking, and Cllr Brown will join Cllr Greenacre as an Internal Control Officer for when the online banking commences. Proposed Cllr Nichols, Seconded Cllr Buckworth. All In Favour.

13. SOCIAL MEDIA

After some discussion it was agreed to form a working party to research and bring back to the Parish Council exactly how a Facebook page would be set up, what restrictions it would have, what contents would be published on it and any other points necessary. The Councillors on the working will be Cllrs Brown, Buckworth, Botwright, Graystone and Light. Following the research being presented to the Council a decision will then be made as to decide whether to go ahead with the page.

14. PLANNING

06/19/0084/F Browston Hall, Browston Green Entrance gate and wall

It was agreed to object to the application above. The building is grade 2 listed and it is strongly felt that the proposed changes would not be in keeping with the building, area or landscape.

There is already light pollution coming from spot lights already installed so any further lighting would add to this. The potential loss of trees that surrounds the site, removal of habitat for wildlife would be detrimental to its character as would the illuminated signs.

06/19/0086/F Fairview, Stepshort, Belton Agricultural store

It was agreed to object to the application above due to the building looking as though it would be used as a dwelling, not as a store. Looking at the design there is only a single door as an entrance, how would agricultural equipment get into the building?

06/19/0118/F 4 Bramble Gardens, Belton Two storey extension

It was agreed to submit no objections subject to neighbours comments for the application above.

The following application has been approved:

06/19/0059/F The Manor Barn, Browston Single storey extension

T.P.O NO.2 1998 Tree at High House, Lound Rd, Browston

A beech tree is to be felled due to poor condition, however two replacement trees will be planted if consent is granted.

15. PORTFOLIOS

Cllr Brown – Reported allotment plot 18b in now clear therefore no further action is needed and all plots are in good order.

Cllr Botwright – The bike is still chained to the lamp post. There is Japanese knotweed in the area of land on the Common that may potentially be gifted to the Parish. Jhoots now has a new Pharmacist. Details of who owns the piece of land next to 1 Rosedale Gardens has been passed onto the Clerk. A report detailing the problem of HGV's driving along Church Lane and Sandy Lane has been passed onto the Clerk. It was agreed the report will be forwarded onto all Parish Councillors

then onto Paul Sellick Highways, and County Cllr Grant.

Cllr Graystone – Still waiting for a return call from one plumber regarding the legionella works.

Cllr Light stated he will forward the number of Mr Plumber the Plumber onto Cllr Graystone also.

The unveiling of the village sign will take place on Tuesday 26th March at 11.30am.

Cllr Greenacre – Reported after attending the recent SNAP meeting at the JGI the following matters: The Police highlighted the importance that all members of public must report all incidents to them and the procedure on how to do so was discussed. It was confirmed the SAM2 data is used by the Police. By senior members of staff during SNAP meetings, and areas identified with high speeding are sent to the traffic division so they know where to target. It was agreed the Clerk will copy in Cllr Brown when sending the data to the Police. It was agreed to ask Paul Sellick for an additional location for the sign this being the Belton side of Stepshort.

With no further business the meeting was closed at 9.21pm