

## **BELTON WITH BROWSTON**

### **PARISH COUNCIL**

**CHAIR : PETER NICHOLS      VICE CHAIR : MICHAEL GRAYSTONE**  
**MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 5<sup>th</sup> NOVEMBER 2019**  
**AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON**

#### **IN ATTENDANCE**

P. Nichols (Chair), Councillors K. Botwright, D. Buckworth, N. Brown, M. Graystone (Vice), M. Greenacre, L. Hillier, N. Light, L. Staff, I. Walpole, H. Williams, K. Palmer (Clerk), and seven members of the public including Borough Cllrs Cameron and Myers and County Cllr Grant.

*The meeting commenced at 7.30pm.*

#### **PUBLIC SECTION**

- Thanks was given to County Cllr Grant for liaising with NCC Highways to resolve the issues on Bell Lane/The Stave. The barriers have been removed and the hump in the road flattened.
- Following the beginning of the conversion of the hardware store into a tea room on Bell Lane, concern was raised about asbestos on the site. It is thought it is covering some pipe work which is being dealt with by the contractor.
- Tescos have been written to about the lorry drivers continuing to take their breaks on the cul de sac. Their reply stated, in accordance with their risk assessment the drivers have to have their break there which now includes Sundays. County Cllr Grant stated there is little that can be done about this as there are no parking restrictions in this area of the village, and if their engines are turned off no action can be taken.
- County Cllr Cameron reported an update concerning the demolition of Brentwood, St Johns Rd. The asbestos on site was removed by Clems and taken to a registered site in Woodbridge, the panels were taken off in whole pieces and certification has been issued that it was removed in accordance with all regulations. Concern was raised that even though only outline planning permission has been granted one of the new properties has already been built, the development should not have commenced with out full planning permission. The dwelling has not been built in accordance with the agreed outline, the position has changed and there are additional windows. After making enquiries into Jacks Pool there is no need for planning permission because it has been in use for 15 years it will be granted permitted development. No life guards are needed at the site due to it being let for private hire, it is the hirer's responsibility. After discussion it was agreed Borough Cllr Cameron will arrange a meeting with Cllr Botwright and Mr Minns in the planning department to discuss various issues.
- Borough Cllr Myers updated Building Control will be carrying out inspections during the conversion of the tea room. It is understood the asbestos is not to be removed from the site, it is to be boxed in, not taken away.
- County Cllr Grant reported the new "Welcome to Belton" road signs can be purchased from his Highways budget. Wording options will be forwarded onto the Clerk to be circulated to all members so they can decide which option to go for. The posts to prevent vehicles parking on the grass verge near to the school will be installed by Highways, they are also open to suggestions to make the strip in the car park on Bell Lane more attractive by possibly creating a flowerbed. The NCC Highways Installation Team have been transferred to Norse, there is a great back log of jobs to be undertaken however Stepshort and Dashwood Close maintenance has been programmed in.

- Borough Cllr Myers reported he is currently dealing with anti social behaviour on Rosedale Gardens and a broken drain which is causing flooding in a residents garden. Following a suggestion that had been received, Borough Cllr Myers has written to Macdonalds asking can vehicle registration numbers be printed on packaging so fly tipping can be traced to the individuals that have discarded the rubbish.
- Mr Swan reported the Village Voice Board will be issuing their cheques to Village groups and organisations on Saturday 9<sup>th</sup> November, 10.45am at the JGI, everyone is welcome to attend.
- Borough Cllr Camerson reported so far there are 12 people interested in joining the Belton In Bloom team. The first meeting will be held at New Road on a Sunday, date to be confirmed.

*With the public section closed at 8.05pm the main meeting then commenced.*

### **1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **2. DECLARATIONS OF INTEREST**

Burgh Castle Parish Council – Cllr Nichols and Greenacre, Bohemians FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

### **3. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 01/10/19 had been prior circulated by the Clerk. To accept as a true and accurate record Proposed Cllr Hillier, Seconded Graystone. All In Favour.

### **4. MATTERS ARISING**

- It was reported there has again been a problem with Jhoots being closed on a number of occasions due to their not being a pharmacist, residents were unable to collect their prescriptions. It was agreed the Clerk will write a letter of complaint to Jhoots and C.Q.C.
- County Cllr Grant confirmed he will take a photo of the grass verge on Waveney Drive that has been left in a terrible condition following it being cut when wet. All the grass has been taken off leaving it covered in mud.
- County Cllr Grant will speak with NCC Highways as there still has been no action taken to clear St Johns Road. The whole road now needs looking at, vegetation needs cutting back, including an ash tree which is posing a potential safety hazard.

### **5. CITIZEN OF THE YEAR AWARD**

It was agreed to proceed again with the Citizen of the Year Award with the same rules as the previous year. There will be one award, but can be presented to two people, it is available for non residents of the Parish provided it is for work that is undertaken within the Parish. Parish Councillors can not be nominated, nor can the person who has won the award in the previous 2 years.

### **6. ALLOTMENTS COMMITTEE MEETING**

The allotments committee notes taken from the meeting held on 18<sup>th</sup> October had been circulated to all members by the Clerk. The rent has been increased this year to £15 for a half plot and £25 for a full plot.

## 7. ADMINISTRATION/FINANCIAL MATTERS

### PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Palmer – salary 1284.61 plus 2 Bell Lane 25.78 less pension 76.00, tax 38.40, nic 70.97		£1125.02
BACS	HMRC K. Palmer K. Palmer tax 38.40, nic 70.97, employer nic 81.61 D. Skipper tax 80.00, nic 17.45, employer nic 20.07 K. Gipson nic 1p		£308.51
BACS	D. Skipper wage 864.40 less pension 47.54, tax 80.00, nic 17.45 plus mileage 12.15		£731.56
BACS	Norfolk Pension Fund K. Palmer cont 76.00, council cont 294.84 D. Skipper cont 47.54, council cont 194.49		£612.87
BACS	Garden Guardian- grass cutting	£166.13	£996.78
BACS	Norfolk ALC – Charitable Trusts Training	£8.00	£48.00
BACS	K. Palmer refund for stamps and envelopes	£0.33	£31.28
BACS	D. Skipper – refund for materials purchased memorial bench installation	£26.44	£156.17
BACS	New Road – meeting hire payment for 2019/2020		£296.00
2087	J. Rix – repayment for allotment deposit		£25.00
2088	K. Botwright – mileage to Charitable Trusts Training		£23.85
2089	David Ogilvie – delivery/collection memorial bench	£29.00	£174.00
DD	BT – quarterly broadband/telephone	£25.20	£151.20
2090	M. Graystone- refund for memorial bench bolts	£3.70	£22.18
	Total for meeting	£258.80	£4702.42

### PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Gipson Caretaker wage		£719.09
BACS	GY Heating – Boiler service	£56.00	£336.00
BACS	Belton with Browston PC – vat contra		£105.82
734	K. Gipson – refund for light bulb		£3.99
735	IQS Security repair roller shutter motor	£88.00	£528.00
DD	ESPO - gas	£3.07	£61.44
DD	Southern Electric	£21.57	£453.12
DD	BT	£10.22	£64.61
	Total for meeting	£178.86	£2272.07

	LTSB 1 Year (08-09-20)	LTSB 1 Year (12-02-20)	Council A/C	New Road A/C	Ring fenced Balance
<b>Bank Bal B/F</b>	<b>£30,000.00</b>	<b>£20,000.00</b>	<b>£43,885.54</b>	<b>£8,702.03</b>	<b>£51,262.00</b>
<b>Bank Bal After</b>	<b>£30,000.00</b>	<b>£20,000.00</b>	<b>£39,691.87</b>	<b>£8,060.74</b>	<b>£51,262.00</b>

**Money Paid into New Road £1590.50**

*Fit 2 Help £272*

*Pilates £120*

*First Aid Course £48*

*Jumping Bags £16*

*Stroke Group £180*

*Belton FC £125*

*Jollytots £99*

*Parties x4 £168.50*

*Craft Group £84*

*Model Flying Club £50*

*Flying Club £50*

*Judo £232*

*Scout Group £130*

*Dance Class £16*

-To Propose payment for the above sheet Cllr Walpole, Seconded Cllr Staff. All In Favour.

-The I.C.O. Meeting date has been set for 18<sup>th</sup> November at 6.30pm.

-Cllr Buckworth reported he is in the process of reducing all CQ payments and transferring them over to BACS.

**8. NEW ROAD SPORT & LEISURE CENTRE**

-The notes from the Management Committee Meeting held on 17<sup>th</sup> October had been circulated to all members. The Chairman reported the committee are looking into options to create a new spectator toilet. The centre is now very busy during a weekend when there are football matches and party hire. It was generally agreed the best option would be to convert the caretaker cupboard into a toilet which would be unisex and have disabled and baby change facilities. Once quotations have been received the matter will be an agenda item at a later meeting.

- It was agreed to permit Belton FC to add a fixtures board to either the wall near the notice board, or on posts behind the fence. Subject to planning permission it was agreed for Belton FC to add a permanent fence along one length of their pitch to attach advertising boards. It was agreed, subject to the upkeep being the responsibility of both football clubs to contribute one third of the price to purchase two boot brushes.

**9. FINANCE COMMITTEE MEETING**

It was agreed the Finance Committee Meeting to discuss the 2020/21 Precept will be held on 18<sup>th</sup> November at 7pm.

**10. NEW ROAD CARETAKER**

It was agreed by all members to issue the New Road Caretaker another one year contract.

**11. VE DAY 75<sup>th</sup> ANNIVERSARY CELEBRATIONS**

It was agreed Cllr Graystone will liaise with Rev. Rosie Bunn concerning the May 2020 celebrations. The Parish Council could contribute towards the tea party, the WW2 memorial bench will also be unveiled at this time.

**12. PLANNING**

06/19/0553/F Fairview Farm, Stepshort, Belton Self build 4 bed detached house

06/19/0544/F Five Acres, Cherry Lane, Browston Cart Shed

It was agreed to submit no objections subject to neighbours comments for the above two applications.

06/19/0554/F 131 Station Road North, Belton Externally cladded out building

It was agreed to object to the application above due to an industrial building should not be built in a residential back garden which requires vehicles to access this via Angles Way/neighbouring property. Concern was also raised that the building has already been built before planning permission has been granted, therefore the Parish Council would like to know what action is going to be taken to have the building taken down.

Borough Cllr Myers stated he would speak with Building Control and the Officer dealing with the application in the Planning Dept to find out what action is being taken.

The following applications have been granted:

0619/0396/PDC 6 Bell Lane, Belton

06/19/0535/F Empala, Sandy Lane, Belton

06/19/0504/F The Manor Barn, Browston

Change of use from hardware store to tea room

Variation of condition 3

Single storey extension

### 13. PORTFOLIOS

- Cllr Williams – The Choir are working towards their first performance which will be during the Christmas Tree light switch on. Their first concert will be on the 20<sup>th</sup> December at the Church.
- Cllr Botwright – Reported vehicles are being driven and parked on Bell Lane between the footbridge and Dashwood Close. County Cllr Grant confirmed he would look into either requesting Highways to add bollards or signage to prevent this from happening. It was confirmed no CCTV footage has not been provided by the Security Contractor even though it has been requested many times by the Clerk. It was agreed to obtain the key to the storage box containing the recorder and to look into changing contractor. The Clerk reported she had not as yet contacted Land Registry regarding Bell Lane field. County Cllr Grant will speak to Highways asking for an update as to whether the Wig Wag can be moved. In the mean time it was agreed for the caretaker to cut back the overgrown shrub so the sign is visible. The New Road Caretaker has done a great job in clearing the Sandy Lane Dyke, however some children have blocked it again by throwing chairs in it. It was agreed to decide whether to purchase a skip so all junk can be removed from the area at the next meeting following Cllr Botwright and the Clerk meeting with residents. The Scaffolding has not been removed from the top of Waveney Drive in front of the fence. Borough Cllr Myers confirmed he will be reminding GYBC of their responsibility to ensure the knotweed is cleared from Belton Common as all previous correspondence with Cllr Botwright has led to no action being taken.
- Cllr Greenacre – Reported an amendment needs to be added to the next edition off the Village Voice stating the memorial benches have been purchased by the Bell Lane Charity not the Parish Council.
- Cllr Graystone – Hopes that all Councillors can attend the unveiling of the WW1 memorial bench following the Church Service on Sunday.

*With no further business the meeting was closed at 9.08pm*