

# **BELTON WITH BROWSTON**

## **PARISH COUNCIL**

**CHAIR : PETER NICHOLS      VICE CHAIR : MICHAEL GRAYSTONE**  
**MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 3<sup>rd</sup> DECEMBER 2019**  
**AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON**

### **IN ATTENDANCE**

P. Nichols (Chair), Councillors K. Botwright, D. Buckworth, N. Brown, M. Graystone (Vice), M. Greenacre, N. Light, L. Staff, I. Walpole, K. Palmer (Clerk), and three members of the public including Borough Cllr Myers.

*The meeting commenced at 7.30pm.*

### **PUBLIC SECTION**

- Borough Cllr Myers reported he recently attended a meeting with the new Regional Manager and Site Manager of Swan Rise Care Home. He also attended a second meeting with residents that live near to the Home. At the current time no further problems have been reported, and the new Manager has made several improvements. Staff support, training and monitoring all have been increased, everything seems to have now settled down.
- Borough Cllr Myers stated he is currently investigating who is responsible to undertake repairs to a large hole that has appeared at the back of Fern Gardens near to the garages.
- Thanks was given to Cllr Graystone for organising the service and installation of the new memorial bench located at the village sign.
- Matt Whitton, Planning Enforcement Officer from Great Yarmouth Borough Council attended the meeting to give a brief explanation and to answer many questions concerning the planning and enforcement process. The report included details as to why some applications are approved and also what type of enforcement can be undertaken to address complaints when they have been reported. Mr Whitton is the only Enforcement Officer in Borough, and does require all complaints when they arise to be submitted with details preferably online via the Borough Councils website, any Parish Council or Parishioner can make a complaint this way.

*With the public section closed at 8.30pm the main meeting then commenced.*

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Hillier and Williams, also from Borough Cllr Cameron and County Cllr Grant. To accept the apologies Cllr Staff, Seconded Cllr Walpole. All In Favour.

### **2. DECLARATIONS OF INTEREST**

Burgh Castle Parish Council – Cllr Nichols and Greenacre, Bohemians FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

### **3. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 05/11/19 had been prior circulated by the Clerk. To accept as a true and accurate record Proposed Cllr Brown, Seconded Buckworth. All In Favour.

### **4. MATTERS ARISING**

-The Chairman reported it had been reported to the Clerk a repair is needed to be undertaken on the skate ramp, due to wear and tear a hole has appeared on the equipment. Therefore due to safety

reasons GYB Services has fenced off the equipment until the repair is complete.

-Correspondence has been received from GYBC detailing a new consultation to review the current public space protection orders relating to dog control. To take part in the consultation visit <https://www.great-yarmouth.gov.uk/have-your-say> Once the review has been undertaken there will be a separate consultation with Parish Councils to seek any proposals they may wish to submit for reconsideration as a potential separate PSPO.

-It was agreed to submit a vote for the three local candidates standing in the Smaller Councils Committee Elections. The committee represents the interests of all smaller local councils nationally. It seeks to share good practice and prepare advice notes and guidance for smaller councils. The three local candidates being Jeremy Burton (Bungay, Suffolk), Kevin Cross (Wrentham, Suffolk) and Sarah Hayden (Gresham, Norfolk).

## 5. VILLAGE SIGN

County Cllr Grant has confirmed he can fund two new village signs that would incorporate the wording "Welcome to Belton please keep our village tidy".

After some discussion it was agreed for the clerk to find out from County Cllr Grant/NCC Highways if they would permit a bigger sign with added working and design that may incorporate the village sign. It was therefore agreed to add this to the agenda for the next meeting for further discussion, it was also suggested three signs are needed so they can be placed at every entry point into the village.

## 6. ALLOTMENTS AGM

The minutes from the AGM held on 15<sup>th</sup> November 2019 were noted. Cllr Graystone reported it was a very quick meeting with no problems reported.

## 7. ADMINISTRATION/FINANCIAL MATTERS

### PARISH COUNCIL CURRENT ACCOUNT

CQ	INV	PAYEE/DETAIL	V.A.T	AMOUNT
BACS		K. Palmer – salary 1284.61 plus 2 Bell Lane 25.78 less pension 76.00 less tax 38.40, nic 70.97		£1125.02
BACS		HMRC K. Palmer tax 38.40, nic 70.97, employer nic 81.61 D. Skipper tax 41.80		£232.78
BACS		D. Skipper wage 663.04 less pension 36.46, tax 41.80		£596.93
BACS		Norfolk Pension Fund K. Palmer cont 76.00, Council cont 294.84 D. Skipper cont 36.46, Council cont 149.18		£556.48
BACS		Garden Guardian- grass cutting	£166.13	£996.78
BACS		K. Palmer – refund for stationary	£1.00	£5.98
BACS		Pink Office – printer ink	£19.14	£114.82
BACS		D. Skipper – refund for Hi vis vest and boots	£0.40	£30.40
BACS		Wrentham Christmas trees (shops and JGI)	£30.50	£183.00
BACS		M. Graystone – refund for shrub/flowers next to memorial bench		£39.96
		Total for meeting	£217.17	£3882.15

### PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Gipson Caretaker wage		£549.90

BACS	Refund K. Gipson cleaning materials 31.76, hand dryer 21.00	£5.29	£52.76
DD	BT	£10.22	£61.32
DD	ESPO - gas	£55.92	£335.53
	Total for meeting	£71.43	£999.51

	LTSB 1 Year (08-09-20)	LTSB 1 Year (12-02-20)	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£30,000.00	£20,000.00	£39,691.87	£8,060.74	£51,262.00
Bank Bal After	£30,000.00	£20,000.00	£37,061.61	£8,858.17	£51,262.00

### ***Money Paid into New Road £1778.00***

*Up 4 Fitness £208*

*Camera Club £32*

*Musical Movers £184*

*Jollytots £259*

*Judo £128*

*BwB Meeting Hire £296*

*Parties x4 £144*

*Belton Scout Group £40*

*Beebops £159*

*Craft Group £120*

*Stroke Group £96*

*Yoga £112*

To propose the sheet for payment Cllr Staff, Seconded Cllr Walpole. All In Favour.

After discussion as to whether to subscribe to the Rural/Market Towns Group for one year costing £110 the vote was taken. Yes: 1, No:8. Carried.

### **8. SANDY LANE DYKE CLEARANCE**

Cllr Botwright reported the New Road Caretaker has been and removed the two discarded fridge freezers and GYB Services will be collecting them from New Road. He will remove the rest of the large items such as a sink and fire extinguisher and will arrange for GYB Services to collect them. A quote is being obtained to dredge the dyke from behind Station Rd South from Sandy Lane to the Rectory. which will then be portioned up appropriately between neighbouring properties. It was reported if need be Norfolk County Council can be contacted to co- ordinate the works and enforcement if land owners refuse to undertake the works.

### **9. 2020/2021 PRECEPT**

Following the Finance Committee meeting held on 18<sup>th</sup> November 2019, a copy of the draft 2020/2021 precept had been circulated by the Clerk to all members prior to the meeting, the draft contains an increase of 2.2% from the following year. The minutes from the Finance Committee meeting were noted. With no amendments to the draft, to approve the Precept Cllr Graystone, Seconded Cllr Brown. All In Favour. Please note a copy of the precept is appended to and does form part of the minutes.

### **10. COMMUNITY CARETAKER**

It was agreed by all members to issue the Community Caretaker with another one year contract. Proposed Cllr Nichols, Seconded Cllr Staff. All In Favour.

### **11. INTERNAL CONTROL OFFICER REPORT**

Cllrs Brown and Greenacre reported they had met with the Clerk before the Finance Committee meeting to check a random sample of invoices along with cashbook entries and bank statements for both the New Road and Council accounts. All the paperwork was found to be in good order. Thanks was given to the Clerk for keeping the accounts well organised.

### **12. PLANNING**

The following applications have been approved:

06/19/0554/F 131 Station Rd North, Belton

Externlly cladded outbuilding

06/19/0571/F New Road Centre, Belton

Metal Storage Container

### **13. PORTFOLIOS**

Cllr Light- Reported the dead deer on the Poorlands field is now badly decomposing and is concerned it may pose an environmental hazard. It was agreed for the Clerk to contact the Poorlands again to request it is buried as it is unlikely it can now be moved.

Cllr Graystone – It has been reported there are a number of dead trees on the land next to Church Lane up from the New Rd roundabout. It was agreed for the Clerk to either write to the land owner or to report this to NCC Highways for them to investigate.

There was general discussion concerning future plans to possibly extend New Road Centre which would involve grant funding. Cllr Graystone stated he would like to try to organise a summer event to be held on Bell Lane.

Cllr Botwright – Reported Beccles Road and Hobland Road hedges have now been cut, but the following hedges have not: Browston Lane, Sandy Lane, St John's Road and Back Lane. The holly bush at the Rectory has still not been cut back.

*With no further business the meeting was closed at 9.20pm*