

BELTON WITH BROWSTON

PARISH COUNCIL

CHAIR : PETER NICHOLS VICE CHAIR : MICHAEL GRAYSTONE
MINUTES FROM THE PARISH COUNCIL MEETING HELD ON 7th JANUARY 2020
AT THE NEW ROAD SPORT AND LEISURE CENTRE, BELTON

IN ATTENDANCE

P. Nichols (Chair), Councillors K. Botwright, D. Buckworth, N. Brown, M. Graystone (Vice), M. Greenacre, L. Hillier, N. Light, L. Staff, I. Walpole, K. Palmer (Clerk), and four members of the public including Borough Cllr Myers and County Cllr Grant.

The meeting commenced at 7.30pm.

PUBLIC SECTION

-A representative from IQS Security was present during the public section to answer questions from Councillors concerning the CCTV installation at New Road and on Bell Lane. Items included problems with a lack of communication when trying to contact the contractor during the previous summer/autumn period. It was explained to members that any individual must hold an S.I.A. license to view and download footage from Bell Lane as it is a public space, the contractor plus Police have such a license and can download footage when it is required. This does not apply to access the CCTV footage at New Road as it is on private property.

After some discussion it was agreed to continue with the service provided by IQS Security for a period of 6 months, however if there are any problems during this time it will again be reviewed. A key to access the strong box must also be given to the Parish Clerk. The camera on Bell Lane will be set up to rotate during the day time and will be on the motion setting during the night. Assurance was given there will be no further problems in contacting the contractor.

-It was reported a streetlight is not working on the Belton side of Stepshort dyke, and the Stepshort footpath (Belton side) a length of approximately 20 metres needs replacing.

-Borough Cllr Myers reported he had received an email from the Officer at GYBC who is dealing with the knotweed situated on Belton Common. It has been reported the matter is with the Wild Duck Holiday Park's Head Office, any further update will be reported in due course. After making enquiries into the hole in the ground which has appeared near to the garages in Fern Gardens GYBC have stated they will not undertake the repair as it is on private property. It was generally agreed the next best course of action will be for one of the residents to report it to Anglian Water and ask for them to come and investigate as it is also located near to a drain.

-Borough Cllr Myers stated he will forward onto the Clerk details of the Police's annual budget consultation in due course which can then be sent to all members.

It was agreed to discuss agenda item 8 within the public section – Highway Matters.

-County Cllr Grant clarified the hole that has opened up on Dashwood Close is a NCC collapsed soakaway, this has been reported and is programmed in for repair. Many of the previously reported items have been programmed in however there is a back log of jobs waiting to be undertaken which includes the repair to Stepshort.

It was generally agreed all hedge cutting must be a priority as there is a small window of approximately three months to undertake the work before the bird nesting season begins. County Cllr Grant stated he has a small amount of Highways budget left this year which could be spend on paying to have the hedges flailed.

Highway issues provided by Councillor Botwright to be reported again to NCC:

Browston Lane, on the right (west) when entering the lane from Beaufort Way, (the A47/A143 link road) approximately 300m from the link road. Significant encroachment of hedge into road.

St Johns Road, North side between the sewage pumping station and Berry Close. Significant encroachment of hedge into road.

Sandy Lane, East Side, between Cuckoo's Nest and Marsh Lane. Encroachment of hedge into road.

Back Lane (NCC maintained unsurfaced Road) fallen tree blocking access and incursion by overgrown vegetation, rendering inaccessibility.

Beccles Road opposite The Green. Holly bush completely obscures the view of motorists to the right, when exiting Station Road South.

Cherry Lane, Browston, near junction with Lound Road, Browston.

Encroachment of verge into road and stones placed upon it, having already caused vehicular damage.

Land adjacent to 1 Rosedale Gardens, Belton.

Numerous requests to cut back vegetation and shrubs obstructing pedestrian access of the pavement. Eucalyptus tree growing towards Bracon Road.

With the public section closed at 8.15pm the main meeting then commenced.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Williams and from Borough Cllr Cameron. To accept the apologies Cllr Staff, Seconded Cllr Walpole. All In Favour.

2. DECLARATIONS OF INTEREST

Burgh Castle Parish Council – Cllr Nichols and Greenacre, Bohemians FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 03/12/19 had been prior circulated by the Clerk. To accept as a true and accurate record Proposed Cllr Staff, Seconded Cllr Graystone. All In Favour.

4. MATTERS ARISING

-A reply had been received from Jhoots Pharmacy head office stating they have instructed their operations team to ensure they do their best to ensure the Station Road branch is adequately resourced during opening hours.

5. VILLAGE SIGN

Cllr Graystone reported he has approached two local companies asking whether they can produce the three village signs free of charge, the signs to include the village sign emblem.

It was agreed for the Clerk to send the template, photo of the village sign along with dimensions to Cllr Grant so that he can obtain authorisation from Highways that it will be permitted. If the signs can not be produced locally County Cllr Grant will look to fund them from his Highways budget (which needs to be spent no later than the 5th April 2020). It was generally agreed two village signs should also be produced for Browston depicting the Browston village sign emblem in due course. The additional wording to go on the signs is as yet to be agreed.

6. CCTV

This item was discussed within the public section.

7. ADMINISTRATION/FINANCIAL MATTERS

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	M. Graystone – refund for items purchased for childrens Christmas party (from Eventus funds)		£109.99
BACS	K. Palmer – salary 1284.61 less pension 74.51 less tax 33.6, nic 67.87		£1108.63
BACS	HMRC K. Palmer tax 33.60, nic 67.87, employer nic 78.05 D. Skipper tax 54.40, nic 1.35, employer nic 1.98 K. Gipson tax 0.00, nic 38.18, employer nic 43.47		£318.90
BACS	D. Skipper wage 646.48 less pension 40.16, tax 54.40, nic 1.35 plus mileage 12.15		£646.48
BACS	Norfolk Pension Fund K. Palmer cont 74.51, Council cont 289.03 D. Skipper cont 40.16, Council cont 164.85		£568.55
BACS	Garden Guardian- 2019 Bland Corner grass cutting	£146.79	£880.74
BACS	GY Norse – safety fencing around skate park	£24.30	£145.80
	Total for meeting	£171.09	£3779.09
BACS	D. Skipper – payment for July wage replacing CQ not accepted by bank therefore cancelled		£596.93

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	P. Nichols – telephone allowance for 2019 4 x £10 quarterly payments		£40.00
BACS	K. Gipson Caretaker wage inc £170 for bench installation and hours underpaid from previous month 1037.15 less nic 38.18		£998.97
DD	ESPO - gas	£40.07	£240.43
BACS	K. Gipson refund for expenses		£25.08
DD	BT	£10.30	£61.78
	Total for meeting	£50.37	£1366.26

	LTSB 1 Year (08-09-20)	LTSB 1 Year (12-02-20)	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£30,000.00	£20,000.00	£37,061.61	£8,858.17	£51,262.00
Bank Bal After	£30,000.00	£20,000.00	£33,457.47	£8,312.44	£51,262.00

Money Paid into New Road £1140.00

Jollytots £111

Theatre Group £24

Craft Group £24

Musical Movers £48

Up 4 Fitness £48

Party x2 £145

Belton FC £125

Bohemians FC £615

To Propose the above sheet for payment Cllr Walpole, Seconded Cllr Graystone. All In Favour.

Cllr Buckworth reported the New Road Caretaker will be enrolled onto the Parish Council pension scheme inline with the Community Caretaker and the Clerk.

8. HIGHWAY MATTERS

This item has been discussed within the public section.

9. VE DAY 75th ANNIVERSARY CELEBRATIONS

Information has been provided by Norfolk ALC concerning the Norfolk Armed Forces Covenant 2020 Commemoration Fund. It was agreed the Clerk and Cllr Graystone will apply for funding which would be granted to the Church who are organising a community event (tea party) to celebrate the anniversary.

10. PLANNING

It was agreed to submit no objections subject to neighbours comments for the applications below.

06/19/0684/F	20 Fern Gardens, Belton	Single storey extension
06/19/0663/F	Empala, Sandy Lane, Belton	New 3 bedroom bungalow with access
06/19/0696/F	Five Acres, Cherry Lane, Browston	Cart Shed

06/19/0689/O	Rose Farm Touring Park, Belton	Outline permission for change of use to allow provision of park homes
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Cllr Greenacre explained the above application is a renewal from the previously approved application in 2016 (ref 06/16/0535/O).

After discussion it was agreed to object to the application, circumstances have changed during the three year period. There is already a great strain on services in the village and the volume of traffic has greatly increased due to all the development that has already taken place at the top of New Road.

Borough Cllr Myers stated he will find out more information from the Planning Department about this application and request for it to be considered by the Development Control Committee.

11. PORTFOLIOS

Cllr Light – Reported the deer carcass has still not been removed.

Cllr Botwright – Reported the New Road Caretaker had done a great job clearing fly tipped items from the Sandy Lane Dyke, he is also happy to clear the over hanging conifer trees. However it was agreed as the trees come from land within private property it is down to the property owner to get them removed. It was agreed as the Parish Council have already written to all land owners the clerk will pass this information onto County Cllr Grant who will forward onto Norfolk County Council to request they send a further letter asking for this work to be undertaken.

Cllr Graystone- The Village Choir concert in the Church during the Christmas period was a great success, however the photographic display in New Road was not so well attended.

With no further business the meeting was closed at 8.56pm