

Belton with Browston Parish Council Meeting

CHAIR : PETER NICHOLS VICE CHAIR : MICHAEL GRAYSTONE

Minutes from the Parish Council meeting held on 7th July 2020

Remotely using Zoom

IN ATTENDANCE

P. Nichols (Chair), Councillors N. Brown, K. Botwright, D. Buckworth, M. Graystone (Vice), M. Greenacre, N. Light, L. Hillier, L. Staff, H. Williamson, K. Palmer (Clerk) and Borough Cllrs Cameron and Myers.

The meeting commenced at 7.02pm.

PUBLIC SECTION

There was no public section.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Walpole. To accept The apology Cllr Staff, Seconded Cllr Williamson. All In Favour.

2. DECLARATIONS OF INTEREST

Burgh Castle Parish Council – Cllr Nichols and Greenacre, Bohemians FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 2nd June 2020 had been circulated to all members prior to the meeting, with one minor amendment to accept The minutes as a true and accurate record Proposed Cllr Light, Seconded Cllr Buckworth. All In Favour.

4. MATTERS ARISING

- An email had been received from a resident thanking the Parish Council for installing the new memorial benches in the village, and to Cllr Graystone for restoring the village sign.
- An officer from the Environment Agency had visited a land owner on Marsh Lane and has issued the following three exemptions: burning waste in the open, mechanically treating end of life tyres and use of waste in construction.
- Maz Howard from The Wild Duck Holiday Park had sent over guidance from Bourne Leisure explaining their 6 point promise which the site will be following when the holiday park is reopened, this information will be sent out to all members.
- Cllr Hillier reported two tents, fires and a large amount of rubbish has been found on Belton Common. It was agreed to report this to the Wild Duck as the land belongs to them.
- Cllr Staff reported there is a great amount of brambles overhanging the footpath on New Road from the last house past the mini roundabout up towards New Road Centre. This is now causing a health and safety hazard particularly for partially sighted people using the path. After discussion it was agreed to ask the caretakers to get the brambles cut back as soon as possible, and going forward to ask County Cllr Grant to again ask NCC to undertake the maintenance needed along the whole stretch of New Road.
- The Chairman reported he has notified the Environmental Rangers at GYBC about the items that have been dumped in the passage that runs behind some properties on Rosedale Gardens.

5. BOROUGH & COUNTY COUNCILLOR REPORTS

Borough Cllr Cameron reported :

-Belton In Bloom have now formed an official committee. Any proposals will be forwarded onto the Parish Council so they can be fully discussed.

-Has touched base with the village pubs to make sure they are all happy with reopening under the new guidelines, and will also be visiting all Holiday Parks in both villages.

-GYBC will be putting up new signage in all the Boroughs play grounds as they are now opening up, and safety inspections will be undertaken.

-There has been a great amount of rubbish left along River Way which has now been cleared, a lot of teenagers are meeting at the site every night. Borough Cllr Cameron confirmed the land owner has previously put up a new fence to prevent access onto the land but it was ripped down, she will contact the Broads Authority to find out if they can help in any way.

Borough Cllr Myers reported:

-Recently there has not been much grass cutting undertaken in Belton so he has been cutting some grass verges in the Heather Road area and will start to tackle other areas around the village.

-The issue of access to the open access land along Marsh Lane has been reported to Environmental Services who will be investigating the matter further.

-There had been a major issue with sewage on Heather Gardens which Anglian Water dealt with very quickly, all drains have been thoroughly cleaned out.

-There is an ongoing problem with a large Open Reach vehicle blocking areas around Rosedale Gardens which is ongoing.

-Cllr Graystone asked would County Cllr Grant be able to enquire if some areas of the village could have the same road narrowing humps installed as have been put in place along Marine Parade in Gorleston?

6. ADMINISTRATION & FINANCIAL MATTERS

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Palmer – salary 1310.52 less pension 76.01, tax 38.40, nic 62.22		£1133.89
BACS	HMRC K. Palmer tax 38.40 , nic 62.22 , employer nic 79.83 D. Skipper tax 21.80		£202.25
BACS	D. Skipper wage 700.78 less pension 38.52, less tax 21.80 plus mileage £6.07		£646.51
BACS	Norfolk Pension Fund K. Palmer cont 76.01 council cont 301.41 D. Skipper cont 38.54 , council cont 161.18		£577.14
BACS	Garden Guardian- grass cutting	£170.73	£1,024.36
BACS	M. Graystone – grass seed/edging around village sign	£3.83	£22.97
	Total for meeting	£174.56	£3,607.12

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Gipson wage 466.44 less pension 25.65		£440.79
BACS	Norfolk Pension Fund K. Gipson cont 25.65 council cont 107.28		£132.93
BACS	K. Gipson refund dishwasher	£55.21	£406.22

DD	BT (May inv)	£10.74	£64.44
DD	BT (June inv)	£11.24	£67.44
DD	ESPO - gas	£10.51	£220.65
	Total for meeting	£87.70	£1,332.47

	LTSB 1 Year (08-09-20)	LTSB 1 Year (15-02-21)	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£30,000.00	£20,000.00	£36,471.78	£9,663.98	£51,262.00
Bank Bal After	£30,000.00	£20,000.00	£32,914.66	£8,549.51	£51,262.00

Payments into New Road £218 Yoga £144 Jollytots £74

To propose payment for the above sheet Cllr Brown, Seconded Cllr Light. All In Favour.

-The Clerk confirmed, as per guidance from external auditors Littlejohn, the Notice of Electors Rights has been brought forward to run from 14th July to the 14th September 2020.

7. NEW ROAD SPORT & LEISURE CENTRE

A previous vote taken via email by all members dated: 15th June 2020 as to whether to permit football training on the field with toilet access. Yes, permitted at current time: 5, No, not permitted at the current time: 6. Carried.

The Clerk reported in line with new government guidelines and lifting of restrictions New Road field will now be able to be hired with toilet access only, as from this week. However at the moment even though community rooms are permitted to reopen the function room, kitchen and changing rooms will continue to be closed. This will mean Bohemian FC will be able to resume training on the field, Up 4 Fitness, Belton Bowman and Go Geronimo will also be able to run sessions on the field. The New Road car park will be hired every Friday evening between 4pm and 8pm by a mobile fish and chip shop unit that will be running a preorder and collection service.

The New Road Caretaker has done great work in getting the function room/kitchen ready for reopening. All wall mounted hand sanitizing stations with signage are in place. All rooms and equipment have been deep cleaned and sanitized.

Unless new restrictions are put in place the function room is set to be reopened from 1st September, therefore the September Parish Council Meeting can be held at New Road. The craft group have stated they would like to resume classes in September.

The Clerk confirmed she has met at the centre with the caretaker and the function room will be able to hold a maximum of 20 people socially distancing at 2 meters apart, this can go up to 25 if 1.5 meters apart.

The Clerk reported the following quotations had been obtained to install a new soakaway at New Road.

D. Skipper - £780 plus vat

Elm Contracts - £7930 plus vat

P J Spillings - carried out a site visit but still no quote received

It was agreed the Chairman will obtain a plan from D. Skipper of the proposed soakaway which will be circulated to all members before the final decision is made as to whether to proceed with the installation.

The Clerk reported Cooks have quoted £759 plus vat to undertake the repair to The roller shutter door which is now running extremely slowly when opening/closing the facility. It was agreed to check first if this should be covered under the current maintenance guarantee as the doors are regularly serviced.

8. BELL LANE PLAYING FIELD

-A vote was taken by email on the 16th June to have the blue piece of play equipment removed from Bell Lane, or whether to keep it and undertake an immediate repair. To remove the equipment
Yes: 4, No: 7. Carried.

-The Clerk reported GYB Services had undertaken the immediate repair that was needed but they have also advised The structure has probably reached the end of its life and should be removed. Cllr Light reported he had inspected the item, there is nothing wrong with the structure, no rot or rust but it could possibly be converted into something more useful. After some discussion it was generally agreed to add this matter onto the September agenda for further discussion.

-An email had been received from a resident asking for the skatepark to be upgraded with more ramps installed on Bell Lane.

-An email had been received from a resident concerning the overgrown hedge and widening the footpath on Bell Lane. Cllr Buckworth suggested that widening of the footpath could possibly be funded through The Parish Partnership Scheme.

-Prior to the meeting the clerk had circulated to all members an image of new signage provided by Cllr Botwright that could be installed on Bell Lane and in other areas of the village that have a particular problem with littering. Cllr Brown stated he would obtain a quote to produce the sign, the Clerk will forward this onto all members to then decide whether to purchase the sign and if so how many to order.

-Cllr Williamson reported another tree has been debarked on the field, photos taken of the tree were forwarded to all members prior to the meeting. The Chairman stated he had contacted GYBC about this who advised there is no known treatment that can be applied, in time the tree will either heal or die.

Due to the time limit using zoom the meeting ended at 8.15pm, therefore the following items were not discussed during the meeting.

9. PLANNING

10. NCC 2020/21 PARISH PARTNERSHIP SCHEME

11. PORTFOLIO REPORT