

# **Belton with Browston Parish Council Meeting**

**VICE CHAIR : MICHAEL GRAYSTONE**

**Minutes from the Parish Council meeting held on 5<sup>th</sup> January 2021**

**Remotely using Zoom**

## **IN ATTENDANCE**

K. Botwright, D. Buckworth, M. Graystone (Vice Chair), M. Greenacre, N. Light, L. Hillier, L. Staff, I. Walpole, N. Brown, K. Palmer (Clerk), and six members of the public including Borough Cllrs Myers and Cameron, County Cllr Grant.

*The meeting commenced at 7.11pm*

### **1. ELECTION OF CHAIRMAN**

Due to technical issues Vice Chairman Graystone was delayed in joining the meeting therefore Cllr Greenacre Proposed Cllr Buckworth as Chair, Seconded Cllr Walpole. All In Favour. Cllr Buckworth confirmed he was willing to act as Chairman for this meeting until Vice Chairman Graystone was able to joined the meeting.

## **PUBLIC SECTION**

There was no public section.

*The main meeting commenced at 7.11pm*

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr Williams. To accept the apology Cllr Greenacre, Seconded Cllr Botwright. All In Favour.

### **3. DECLARATIONS OF INTEREST**

Burgh Castle Parish Council – Cllr Greenacre, Bohemians FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

### **4. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 01/12/20 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record Proposed Cllr Staff, Seconded Cllr Greenacre. All In Favour.

### **5. MATTERS ARISING**

The Clerk reported she has received an update from GYB Services stating the overgrown hedge that needs removing from Fern/Rosedale Gardens is not their responsibility to cut back, however they can undertake the works but the Parish Council will be invoiced for it.

The Community Caretaker had provided a quotation for the works which came to £420 plus vat which included the hire of a cherry picker.

After some discussion it was generally agreed to cut the hedge down would be the responsibility of the property owner. Cllr Botwright stated he will undertake a Land Registry search to determine the contact details of the property owner, the Clerk will then send them a letter asking that they undertake the work asap due to it being a potential health and safety hazard.

*Vice Chair Graystone joined the meeting at 7.32pm and continued the meeting as Chairman.*

### **6. BOROUGH & COUNTY COUNCILLOR REPORTS**

Borough Cllr Myers reported following the flooding before Christmas the Environmental Ranger Paul Shucksmith has been checking all the drains in the village to see if they are blocked, which

some are. County Cllr Grant stated he had been chasing Norse for sometime to ask when the drain cleaning lorry will be deployed to the village, but as yet has had no reply. Cllr Botwright stated he reported the flooding on New Road to NCC Highways who have since replied the matter has been resolved.

County Cllr Grant reported Stuart French at NCC has confirmed authorisation has been given to permit the curb to be dropped outside 2 Rosedale Gardens.

County Cllr Grant stated the various hedges and vegetation that is to be cut back on Bell Lane, St Johns Rd plus other locations should be started in the middle of January. Cllr Graystone stated St Johns Rd needs to be given priority as the hedge needs to be cut back before the second section cycle lane improvements are started.

## 7. ADMINISTRATION & FINANCIAL MATTERS

### PARISH COUNCIL CURRENT ACCOUNT

CQ	INV	PAYEE/DETAIL	V.A.T	AMOUNT
BACS		K. Ruddock – salary 1342.42 less pension 77.86, tax 39.20, nic 66.05		£1159.31
BACS		HMRC K. Ruddock tax 39.20 , nic 66.05 , employer nic 87.12 D. Skipper tax 31.60		£223.97
BACS		D. Skipper wage 752.86, less pension 41.40, tax 31.60, plus mileage 12.15		£692.01
BACS		Norfolk Pension Fund K. Palmer cont 77.86 council cont 308.75 D. Skipper cont 41.40 Council cont 173.15		£601.16
BACS		Garden Guardian- grass cutting	£170.73	£1024.36
BACS		Garden Guardian- annual Bland Corner invoice	£150.75	£904.52
BACS		Belton Foodbank – The Pantry		£800.00
BACS		GY Norse – repair to steps on blue play equipment during The summer	£15.43	£92.58
BACS		GY Norse – repair to blue play equipment, benches, floodlights	£111.11	£666.67
BACS		I. Walpole- Refund for purchasing tools for Scout Group		£58.89
BACS		M. Graystone – refund for lights for village Christmas Tree (Eventus funds)		£29.99
		Total for meeting	£448.02	£6,253.46

### PAVILION ACCOUNT

CQ	INV	PAYEE/DETAIL	V.A.T	AMOUNT
BACS		K. Gipson wage 495.88 less pension 28.86		£495.88
BACS		Norfolk Pension Fund K. Gipson 28.86, Council 120.69		£149.55
DD		ESPO - gas	£3.23	£67.81
DD		Wave - water	£	£86.44
DD		BT	£20.48	£122.90
BACS		Michael Riches – installation of new soakaway	£193	£1158.00
		Total for meeting	£213.48	£2080.58

	LTSB 1 Year (07-09-21)	LTSB 1 Year (15-02-21)	Council A/C	New Road A/C	Ring fenced Balance

Bank Bal B/F	£30,000.00	£20,000.00	£44,820.43	£11,160.85	£51,262.00
Bank Bal After	£30,000.00	£20,000.00	£38,658.54	£11,155.57	£51,262.00

*Payments into New Road: £850*

*Pilates £66*

*Judo £32*

*Beebops £142*

*Up4fitness £6*

*Musical Movers £320*

*L & H Chips £240*

*Pilates £44*

To propose payment for the sheet above Cllr Staff, Seconded Cllr Graystone. All In Favour.

## **8. SANDY LANE DYKE CLEARANCE**

Cllr Botwright reported he had previously circulated to Councillors photos of the dyke after the extreme rainfall before Christmas, the water reached 5ft above its normal level. It is now more important than ever to get the dyke cleared to prevent major problems of flooding in the village. Two quotations had been received by Mr T. Groome to undertake the works, Mr Groome also has access onto both sections of the dyke to get the works done.

Quotation 1. The Rectory to Mr I. Barbers property £450

Quotation 2. Mr I. Barbers property to Sandy Lane £600

There was concern from some members about undertaking the works as it is the responsibility of the land owner that backs onto each section of the dyke. Cllr Botwright reported each property owner had been written to over 12 months ago asking that they undertake the works.

After some discussion and due to the importance of getting the dyke cleared as soon as possible before more heavy rainfall occurs, it was agreed to accept both of Mr Groome's quotations. It was agreed to send a letter to all the relevant landowners explaining that the Parish Council will be undertaking this work on their behalf. The letter will show the breakdown of the cost to be repaid to the Parish Council in connection with their property. Proposed Cllr Light, Seconded Cllr Greenacre. All In Favour. Cllr Botwright confirmed he will be able to calculate the correct proportion due from each property. County Cllr Grant suggested the letter should also contain the legal requirements concerning dyke maintenance. It was agreed to inform Mr Groome the works will need to be undertaken before mid February.

## **9. CLEARANCE OF VEGETATION ON BELL LANE FIELD**

Cllr Graystone reported, following a site meeting with Cllrs Botwright and Light, it is recommended some old shrubs and vegetation need to be cleared on Bell Lane field which are between the dog walk area and the blue play equipment. The shrubs contain a great amount of brambles which are a safety hazard, they also act as a screen for anti social behaviour during the summer months. It was agreed for both Caretakers to undertake the work and to hire a chipper machine to dispose of the branches, the chippings can then be dispersed back onto the ground.

## **10. VILLAGE FOOTPATHS - CLEARANCE**

Due to New Road having to close again due to lock down it was agreed to ask the New Road Caretaker to use some of his contracted hours to clear some of the footpaths around the village. Cllr Graystone will liaise with the Caretakers to identify what areas need to be tackled first.

## **11. NEW ROAD SPORT & LEISURE CENTRE**

To supply and erect 1800 high plastic coated chain link, to BS1722 part 1 spec 2.50/3.55 chain link  
**Contract Fencing** £9325

**Waveney Fencing** £6000 (plus vat) it had also been advised that some of the posts look like they may need replacing which would be an additional cost at £40 per post.

To supply and erect single leaf gate with chain link to match fence

**Contract Fencing** £950 per gate

**Waveney Fencing** £450 per gate (plus vat)

The third quotation is yet to be obtained.

It was reported some sections of the new cycle path that have been finished along New Road have not been finished to a high standard, no edging has been added therefore there is nothing to prevent the hedge growing into the path. Borough Cllr Myers stated is will undertake an inspection of the whole path when it is finished to check the standard of the works.

The Clerk reported due to the new lock down New Road is now completely closed, the only hire permitted to continue is the mobile fish and chip takeaway service that is run from the car park. All members confirmed they were happy for this service to continue.

It was agreed for the following members to join the New Road Management Committee alongside Cllrs Graystone, Hillier, Williams and Brown. (It was noted Cllr Brown also represents Belton FC on this committee):

Cllrs Greenacre, Staff, Light and Walpole. Proposed Cllr Graystone, Seconded Cllr Buckworth. All In Favour.

## **12. PLANNING**

06/20/0624/CU The Pasture, Cherry Lane, Browston Retrospective change of use to public pool  
It was agreed to object to the planning application above. It was agreed by all members there is no need for a public swimming pool in the village.

However if the application is approved the Parish Council would like the condition added that all vehicles of visitors to the property must be parked within the property curtilage, no vehicles must be parked along Cherry Lane.

06/20/0625/F 14 The Staithe, Belton Retrospective app for front extension

It was agreed to submit no objections subject to neighbours comments for the above application, however the Parish Council are very disappointed the extension had been built without any planning permission. There is also major concern that building control had not been involved with the build. It was also felt the extension is not inkeeping with any of the other properties on the road.

The following applications have been approved:

06/20/0519/F	16 Heather Gardens, Belton	First Floor Extension
06/20/0343/F	The Gables, Browston Lane	New balcony and windows
06/20/0524/F	Barn 3, Hall Farm, Belton	Rear extension
06/20/0465/O	The Nurseries, Station Rd South, Belton	Division of garden for new bungalow

## **13. PORTFOLIO REPORT**

Cllr Light reported he had attended a site meeting to look at the eco house on Cherry Lane in Browston. There are concerns the amount of alterations that have been made to the original planning permission the building would no longer qualify as an eco house.

Cllrs Graystone and Greenacre stated all alterations have been approved by the Planning Dept at GYBC, Dean Minns has inspected the property and no problems have been found.

After some discussion a vote was taken on whether this matter should now be left as it is thought no further action can be taken. To take no further action Yes: 6, No:3. Carried.

Cllr Botwright stated the Parish Council must learn from this and list all conditions that they would like placed on future applications.

It was agreed for the Clerk to write to the owners of the eco house as there is a great amount of mud on Cherry Lane which has been caused by contractors entering and exiting the site.

***With no further business the meeting was closed at 8.52pm***