

Belton with Browston Parish Council Meeting

VICE CHAIR : MICHAEL GRAYSTONE

Minutes from the Parish Council meeting held on 2nd February 2021

Remotely using Zoom

IN ATTENDANCE

M. Graystone (Chair), K. Botwright, D. Buckworth, N. Brown, M. Greenacre, N. Light, L. Hillier, L. Staff, I. Walpole, H. Williams, K. Palmer (Clerk), and five members of the public including County Cllr Grant and Borough Cllr Cameron.

It was noted Cllrs Brown and Walpole joined the meeting at approximately 7.14pm and Cllr Greenacre left the meeting at approximately 7.45pm.

PUBLIC SECTION

There was no public section.

The main meeting commenced at 7.04pm

1. ELECTION OF CHAIRMAN

Cllr Staff Proposed Cllr Graystone for the position, Seconded Cllr Hillier. Cllr Light Proposed Cllr Botwright, there was no Seconder. Cllr Graystone confirmed he would be willing to accept the position. The vote was taken to elect Cllr Graystone as Chairman, Yes:5, No: 3. Carried

2. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Borough Cllr Myers.

3. DECLARATIONS OF INTEREST

Burgh Castle Parish Council – Cllr Greenacre, Bohemians FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

Cllr Botwright declared an interest on agenda item 13 app 06/20/0704/F & 06/20/0704/LB

Cllr Greenacre declared an interest on agenda item 13 app 06/20/0663/TRE

4. MINUTES FROM LAST MEETING

Minutes from the meeting held on 05/01/21 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record Proposed Cllr Staff, Seconded Cllr Greenacre. All In Favour.

5. MATTERS ARISING

-A letter of thanks had been received from Belton Scout Group for the donation made to the group to replace the tools stolen during the recent break in at the Scout Hut.

- Following a letter that had been sent to Tesco's concerning the coffee machine in the Belton Express shop. A reply had been received stating management and staff are monitoring how busy the store is, and will put in place measures to make sure social distancing is maintained.

- Due to New Road Centre remaining closed because of the current lock down restrictions, the Caretaker has now been placed on the 50% furlough scheme. The Caretaker will not undertake the footpath clearance but will continue to complete the weekly health and safety checks at New Road Centre

-County Cllr Grant confirmed it is not the responsibility of GYB Services to cut down the hedge on Rosedale/Fern Gardens. It was agreed for the Clerk to send a letter to the property owner of 50 Rosedale Gardens to ask for the hedge to be cut down.

County Cllr Grant stated he will send a map to the Clerk showing where every drain is located in the village which can then be passed onto all Parish Councillors. New Road is due to be pumped next week. The landowner of the field where the soakaways are located is going to be contacted by NCC to ask if they can reinstate the ditch, and if they can plant a new hedgerow next to the field. Both these measures would help to prevent future flooding along this stretch of road. After the tanker clears the soakaways they will put a camera down to determine if they are still in good working order. County Cllr Grant stated he would also investigate whether the ditch had been filled in some years ago.

6. BOROUGH & COUNTY COUNCILLOR REPORTS

County Cllr Grant confirmed the hedges along Bell Lane are due to be cut back either later this week or sometime next week. He will ask for the grass verges along St Johns Road to be cut back, and then ask for the road to be swept when the work has been completed.

Borough Cllr Cameron reported there is a need for new road signs depicting the speed limit at the junction of St Johns Road as there is now a problem with speeding on this road.

Borough Cllr Cameron stated Belton In Bloom will not be going ahead this year, but would still like to contact the leader of Belton Scout Group to ask if she can help to maintain the flowerbeds on the Rectory Corner. Cllr Walpole stated the reason the flowerbeds had not been worked on last year was because of the lockdown restrictions. The Clerk confirmed she will contact Jane Clark and ask she contacts Borough Cllr Cameron about this.

Cllr Light reported the contractors have made a good job of cutting back the hedges along one side of Browston Lane. Another section of the hedge near to the pylon has since collapsed and is now level with the road.

7. ADMINISTRATION & FINANCIAL MATTERS

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Ruddock – salary 1342.42 less pension 77.86, tax 39.20, nic 66.05		£1159.31
BACS	HMRC K. Ruddock tax 39.20 , nic 66.05 , employer nic 84.24 D. Skipper tax 6.00		£195.49
BACS	D. Skipper wage 617.39 , less pension 33.95, tax 6.00 plus mileage 12.15		£589.59
BACS	Norfolk Pension Fund K. Palmer cont 77.86 council cont 308.75 D. Skipper cont 33.95 Council cont 141.99		£562.55
BACS	New Road Sport & Leisure Centre – contra payment Clerk tele /broad Oct, Nov, Dec, Jan 224.80 Caretaker furlough 233.32 & Vat return 34.53		£492.65
BACS	K. Botwright – refund for land registry search		£12.00
	Total for meeting		£3011.59

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Gipson wage 466.44 pension 25.65		£440.79
BACS	Norfolk Pension Fund K. Gipson 25.65, Council 107.271		£132.92
DD	ESPO - gas	£45.09	£270.54
DD	BT	£19.38	£116.28
DD	Southern Electric	£21.78	£457.53

	Total for meeting	£86.25	£1418.06
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	LTSB 1 Year (07-09-21)	LTSB 1 Year (15-02-21)	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£30,000.00	£20,000.00	£38,658.54	£9,930.27	£51,262.00
Bank Bal After	£30,000.00	£20,000.00	£38,180.77	£8,512.21	£51,262.00

Payments into New Road: £0

To Propose payment payment for the above sheet Cllr Walpole, Seconded Cllr Hillier. All In Favour.

- The first furlough payment covering 50% of the New Road Caretaker wage has been received.
- The recent VAT reclaim has been received which totaled £1094.23.

8. SANDY LANE DYKE CLEARANCE

Cllr Botwright reported that approximately 50% of the land owners that had been written to have replied to the letter with a positive response, and have agreed to pay for their section to be cleared. There have been no negative responses. When the clearance can be started is dependant on the weather. It had been hoped it would be completed by mid March however the land is too saturated at the moment for the work to be started.

9. CLEARANCE OF VEGETATION ON BELL LANE FIELD

Cllr Botwright reported following the last meeting, he and Cllr Light had met with four contractors on Bell Lane to obtain quotations to undertake the clearance. Two of the contractors, this being Garden Guardian and Tim Groome, stated they would not be able to provide a quote to under the work. The two contactors that have been able to provide quotations are A. Storey Groundworks and M. Riches. There have been two options which have been quoted for. The first is to take out the front section of the shrubs to open up the area which attracts a great amount of anti social behaviour in the summer. The second to take out all shrubs and vegetation (excluding the trees) between the blue play equipment and the dog walk. The quotations are as follows:

A. Storey Groundworks

- Quotation 1. To clear shrubs on the front of the planted section only £1300
- Quotation 2. To clear all shrubs on the front and back sections £1700

Michael Riches Contracting Services

- Quotation 1. To clear shrubs on the front of the planted section only £645
- Quotation 2. To clear all shrub on the front and back sections £1170

It was agreed if the second option to remove all the shrubs/vegetation is to go ahead, new fencing would need to be installed along with some planting as the back section of this area does act as a sound barrier for neighbouring residents.

The vote was then taken, to proceed with the full clearance of the area (quotation 2) Yes:6, No:4. Carried

Cllr Graystone Proposed to accept the quotation provided by M. Riches to undertake the works, Seconded Cllr Light. All in Favour, with the condition the contractor is asked to reduce the quotation from £1170 to £900.

10. NEW ROAD CYCLE PATH

Cllr Staff asked County Cllr Grant whether he would be able to access a copy of the contract/job specification for the new cycle path from NCC? There is concern that because there are no edgings along the new path it will cause it to become covered in mud as time goes on. County Cllr Grant stated he had contacted NCC Highways about this and had been told this is how the path had been

designed. The contractors had been told not to add any edgings along this stretch of the path. Regarding the broken posts and fencing, the whole section was in a bad state of repair before the work started, so it will be up to the land owner to replace this and they have been written to. However the wire strings from the fence should not have left to dangle in front of the path so the contractors are to cut them off and leave them on the landowners land. The product which has been used along the cycle path is a brand new product which is why there is no information available about it. County Cllr Grant agreed to attend a site meeting with a small number of Cllrs to inspect the path when it is completed, and will obtain the job specification.

11. NEW ROAD SPORT & LEISURE CENTRE

The Clerk reported four quotations had been obtained from contractors to install a new fence and to install two gates at New Road, the quotations being:

Contract Fencing £11,225

Discount Fencing £11,950

Ben Willis Fencing £12,550

Waveney Fencing £7,040

There was general discussion as to whether it was necessary to replace all of the fence or whether to just patch the worst areas along with installing the two new gates.

It was explained after a site meeting where the entire perimeter of the fence had been inspected every panel of the fence was either damaged or rotten, therefore patching would not be cost effective in the long term. It is also in the lease agreement with GYBC that the Parish Council must maintain the fencing around the field.

After some discussion Cllr Brown Proposed to install the two gates but not to replace the fencing.

Seconded Cllr Staff, Yes:4, No: 5. Carried.

Cllr Light then Proposed to proceed with the quotation provided by Waveney Fencing subject to confirmation that the materials used are up to BS standard, Seconded Cllr Graystone Yes: 8, No:1. Carried.

12. BELTON PIT

Cllr Botwright reported that the information which had previously been passed to all Cllrs concerning the public consultation had then been published in the Village Voice, on the website page and on Facebook. Only three responses had been received which were all positive. Further information has been supplied to the Charity Commission, we are now waiting for them to supply a copy of a draft scheme.

13. PLANNING

06/20/0688/F Wild Duck Holiday Village Installation of arrivals lodge

06/20/0663/TRE The Rectory, Beccles Rd, Belton To fell/remove deadwood from approx 20 trees

06/20/0560/F 5 St James Crescent, Belton Revised drawings for single storey extension

It was agreed to submit no objections subject to neighbours comments for the above applications.

06/20/0704/F Beech Farm, Beccles Rd Belton Conversion of barns to create 4 dwellings

06/20/0705/LB Beech Farm, Beccles Rd, Belton Conversion of barns to create 4 dwellings

It was agreed to submit no objections subject to neighbours comments for the above applications subject to the following conditions: To request that the iron railing around Beech Farm to be retained and for all four entrances to the new properties to come off Beccles Road and not from Church Lane.

Cllr Staff suggested once the development starts to contact the land owners to ask if the Historical Society could take some photos of the barn to retain historical information for the village.

Applications Refused:

6/20/0559/F 7 Fern Gardens, Belton Frist floor extension and extension to roof

Applications that are being appealed:

- APP/U2615/W/20/326225 Greenfields Nursery, Cherry Lane, Browston
Low carbon dwelling, detached garage and landscaping
- APP/U2615/W/20/3262245 Land West of Browston Lane, Browston
Demolition of stable and erection of one dwelling with open cart shed garage

14. PORTFOLIO REPORT

Cllr Botwright – After having received information supplied by the Clerk from a resident asking permission to undertake an excavation of an area of land on Bland Corner he had taken a look and you can now see the top of the spigot. If the excavation is to go ahead a fence or safety barrier will need to be installed around the site. After further discussion it could not be clarified whether the site in question does belong to the Bell Lane Charity or the neighbouring land owner so it was agreed this would need to be checked before any permission is granted.

Cllr Staff – Had received complaints concerning the amount of mud on Mill Road, Cherry Tree Corner in Burgh Castle.

Cllr Botwright – There are ongoing problems with vehicles speeding along Church Lane however unfortunately there is no clear cut answer that would resolve this problem.

Cllr Brown – There are a few sections of the allotments hedge that has fallen down. The Chairman reported this section is due to be cut back shortly.

With the main meeting finished the in camera section commenced at 8.40pm

15. IN CAMERA RESOLUTION

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss citizen of the year award and CCTV.

16. CITIZEN OF THE YEAR AWARD & CCTV

-It was agreed by all members to extend the deadline for citizen of the year nominations to the beginning of April so the award can still be presented during the APM in May, (dates to be confirmed).

-It was agreed for P. Cooke to continue with the servicing and maintenance of all the CCTV equipment located on New Road and Bell Lane. Proposed Cllr Botwright, Seconded Cllr Graystone. All In Favour.

With no further business the meeting was closed at 9.00pm