

Belton with Browston Parish Council Meeting
CHAIR : MICHAEL GRAYSTONE VICE CHAIR : NATHAN BROWN
Minutes from the Parish Council meeting held on 2nd March 2021
Remotely using Zoom

IN ATTENDANCE

M. Graystone (Chair), N. Brown (Vice Chair), K. Botwright, D. Buckworth, S. Bridges, M. Greenacre, N. Light, L. Hillier, D. Mills, G. Searby, L. Staff, I. Walpole, H. Williams, K. Palmer (Clerk), and five members of the public including Borough Cllrs Myers and Cameron and County Cllr Grant.

PUBLIC SECTION

There was no public section.

The main meeting commenced at 7.03pm

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

Burgh Castle Parish Council – Cllr Greenacre, Bohemians FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 02/02/21 had been circulated to all members prior to the meeting. With one amendment to agenda item 5, to accept the minutes as a true and accurate record Proposed Cllr Graystone, Seconded Cllr Walpole. All In Favour.

4. ELECTION OF VICE CHAIR

Cllr Graystone Proposed Cllr Botwright for the position of Vice Chair. Cllr Botwright stated he would not be willing to accept the position.

Cllr Staff Proposed Cllr Brown for the position of Vice Chair, Seconded Cllr Greenacre. All In Favour. Cllr Brown confirmed he would be willing to accept the position and will sign the acceptance of office form provided by the Clerk.

5. COUNCILLOR CO-OPTION

Prior to the meeting the Clerk had circulated to all members letters provided by Gemma Searby, Stuart Bridges and David Mills outlining why they would like to be co-opted onto the Parish Council. To co-opt all three candidates onto the Parish Council en bloc, Proposed Cllr Graystone, Seconded Light. All In Favour.

6. MATTERS ARISING

- The Clerk confirmed she had not received a reply from the property owner of 50 Rosedale Gardens concerning the request that they cut back the overgrown hedge.

7. BOROUGH & COUNTY COUNCILLOR REPORTS

- County Cllr Grant reported he will send the map containing the location of all the drains in the village to the Clerk at the end of the meeting. The drains in the village have been scheduled to be pumped out however no date has been confirmed as they are dealing with other areas in the County which are still currently flooded. A team will be visiting New Road to investigate the recent

flooding, again no date has been confirmed when this will be. NCC Highways will be cleaning out the soakaway. Mr Sellick has stated in an email that in the longer term he had (after the December/January issues) already placed this location on a forward programme for a drainage improvement scheme. A solution to resolve this issue may well have to involve discussions with the farmer.

- A meeting will be arranged for a maximum of six members to inspect the resurfaced cycle path. Paul Sellick has been asked for NCC Highways Dept to write to the land owner to ask that they clear the posts and wires from their land which are overhanging the cycle path as they are a potential safety hazard.

- Thanks was given to County Cllr Grant for organising the cycle path upgrade, for his help in getting Stepshort resurfaced, and for the various hedges that have been cut back in both villages. The only area which had been agreed and has not been done is Bell Lane footpath. County Cllr Grant stated he will speak with Paul Kelf to make sure the work in this area is completed as it has been funded from his Highways budget.

- County Cllr Grant reported starting from April 2021 there will be new funds available for environmental issues such as planting of shrubs and trees. The Parish Council will be able to apply for funding later in the year to purchase new trees/shrubs on the recently cleared area on Bell Lane.

-Borough Cllr Myers reported the 21/22 budget had been passed last week, increases to Council tax D properties will increase, 3% by GYBC, 3.99% by NCC and 5.86% by the Police.

-Borough Cllr Myers reported he had been dealing with an issue raised by a member of public concerning some trees that have been cut down near to Cuckoos Nest on Sandy Lane. The member of public had not left contact details therefore they have not been updated on the outcome. Borough Cllr Myers urged members of the public to leave contact details, all Councillors that deal with local issues treat every matter with complete confidentiality.

Cllr Botwright added the trees that have been cut down were actually located on the Dagenham land, the land owners of this land can not be traced. The trees which have come down were dead, so to protect his property the owner of Cuckoos Nest had to cut the trees down.

-County Cllr Grant gave thanks to all the Councillors that he has worked alongside during the last four years, it is very good to see a Parish Council so proud of its villages.

8. ADMINISTRATION & FINANCIAL MATTERS

PARISH COUNCIL CURRENT ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Ruddock – salary 1342.42 plus 2 hours Bell Lane 26.94 less pension 79.24, less tax 44.40, less nic 69.28		£1176.26
BACS	HMRC K. Ruddock tax 44.40 , nic 69.28 , employer nic 87.95 D. Skipper tax 21.80		£223.43
BACS	D. Skipper wage 700.78 , less pension 38.54, tax 21.80 plus mileage 12.15		£652.59
BACS	Norfolk Pension Fund K. Palmer cont 79.24 council cont 314.95 D. Skipper cont 38.54 Council cont 161.17		£593.90
BACS	Norfolk ALC – planning training course	£6.00	£36.00
DD	Information Commissioners Office – data protection fee		£40.00
BACS	ENTUA - subscription		£10.00
	Total for meeting	£6.00	£2,732.18

PAVILION ACCOUNT

CQ	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Gipson wage 466.44 pension 25.65		£440.79

BACS	Norfolk Pension Fund K. Gipson 25.65, Council 107.271		£132.92
BACS	D. Skipper supply and install 2 new drain covers	£17.07	£102.40
DD	BT	£21.20	£127.11
	Total for meeting	£38.27	£803.22

	LTSB 1 Year (07-09-21)	LTSB 1 Year (15-02-21)	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£30,000.00	£20,000.00	£38,180.77	£8,512.21	£51,262.00
Bank Bal After	£30,000.00	£0	£55,812.53	£8,293.64	£51,262.00

Payments into New Road: Belton FC £192

To propose the above sheet for payment Proposed Cllr Staff, Seconded Cllr Hillier. All In Favour.
-It was reported the £20,000 short term deposit has now matured. It was agreed to reinvest the £20,000 again for one year. Proposed Cllr Brown, Seconded Cllr Staff. All In Favour.

9. CONFIRMATION OF DATES FOR ANNUAL PARISH MEETING & ANNUAL PARISH COUNCIL MEETING

It was agreed to hold the Annual Parish Meeting on Tuesday 20th April, 7.00pm remotely on zoom.
It was agreed to hold the Annual Parish Council Meeting on Tuesday 4th May, 7.00pm remotely using zoom.

10. CONFIRMATION OF INTERNAL AUDITOR

It was agreed by all members to appoint Dennis Cooper as Internal Auditor for the Parish Council accounts.

11. NEW ROAD FENCING

After contacting Waveney Fencing the Clerk reported it had been clarified the original quotation did not include realigning or replacing any of the concrete posts. Therefore a revised quote had been obtained from Waveney Fencing which now stands at £7720 (the original quote being £7040). This includes realigning 5 posts and replacing 4 broken posts. The quote is still more competitive than the other three quotes, these being:

Contract Fencing £11,225

Discount Fencing £11,950

Ben Willis Fencing £12,550

After some discussion as to whether the Council should proceed with the repair the vote was then taken. To proceed with the full repair. To proceed with the repair Proposed Cllr Botwright, Seconded Cllr Graystone. Yes: 8, No: 5. Carried. It was agreed the Clerk will find out the start date of the works from the contractor. It was agreed Cllrs Botwright and Light will be onsite when the repair is started to check the posts which are to be repaired/replaced.

12. PLANNING

06/21/0030/F The Willows, Cherry Lane, Browston Side extension and porch

06/21/0004/F 25 Station Rd South, Belton Proposed front porch

06/21/0050/F 55 Station Rd South, Belton Extension to existing annex

It was agreed to submit no objections subject to neighbours comments for the above applications.

06/21/0028/F Swallow Park Beccles Road, Belton Retrospective app for building used as reception

It was agreed to object to the planning application above. The Planning Enforcement Officer needs

to investigate the original planning application and license that the owners currently hold before an approval can be granted for this application.

06/21/0015/F Oak Tree Barn, Hall Farm, Beccles Rd, Belton Proposed leisure and guest annexe
It was agreed to strongly object to the above application. The four bedrooms in the guest annexe, along with the swimming pool, sauna and jacuzzi strongly suggests this is going to be used for commercial use not personal. There is strong concern if this is approved it could set a precedent for this type of development which is also outside of the Borough Wide Plan

06/20/0625/F 14 The Staithe, Belton Retrospective app for front extension & wet room
It was agreed to object to the application above due to the application not having building regulations consent.

Application that is being appealed:

APP/U2615/W/20/3265462 Farewell Hales, Stepshort, Belton Construction of two bed bungalow

13. PORTFOLIO REPORT

Cllr Light – Confirmed he will advertise for nominations for citizen of the year award again on the Council Facebook page.

Cllr Walpole – Following the recent heavy rain and snow there is now a large amount of soil that has built up on the side of the road near Rectory Corner.

Cllr Botwright – Paul Sellick has programmed New Road to be entered on a drainage improvement scheme. Clearing of the shrubs and vegetation on Bell Lane has been delayed by one week as the digger that should have been used broke down last Saturday. The clearance will be started this Saturday. It has been published online that the 2021/22 parish precept has been increased by 0.36% however the Parish Council submitted a 0% increase for the 2021/22 financial year to GYBC.

Bland Corner has been dredged. The dredging of the Sandy Lane Dyke can not be started yet because the land next to the dyke is still too saturated for the work to begin.

Following The bad weather it is felt another 2/3 grit bins are needed to be sited near Tescos/Yare Rd. The Chairman stated he is happy investigate this and will report back where suitable locations would be such as at the entrance to Bell Lane field, the entrance to Dashwood Rd and Bell Lane Bridge.

Cllr Greenacre – Reported she had been contacted by a resident stating how nice the new cycle path is.

Cllr Buckworth – Confirmed he will reinvest the £20,000 as had been agreed earlier in the meeting.

Cllr Staff – Reported NCC have done a good job with resurfacing Stepshort however there is still some water coming up through the tarmac by Woodhouse.

Cllr Graystone – Stated he had sent to all members prior to the meeting a draft of the plaque which is to be erected at New Road in remembrance of the former Parish Council Chairman Peter Nichols. There was some discussion on what wording should be depicted on the plaque, it was generally agreed the length Peter served on the Parish Council should be added to the plaque along with his date of birth and date of death.

With the main meeting finished the in camera section commenced at 8.00pm

14. IN CAMERA RESOLUTION

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss Social Media.

15. SOCIAL MEDIA

It had previously been agreed by all members that all future social media posts must be agreed by all members of the Parish Council.

Posts on Facebook must be made from the Parish Council Facebook page.

It was suggested the Parish Council could form a social media sub committee which could be made up of approximately five members. This would speed up the process of getting a post online if information is needed to be published. It was therefore agreed to add this item onto the next agenda for discussion. It was again agreed that any post relating to the Parish Council must be posted from the Parish Councils Facebook page and not from an individuals Councillors page.

With no further business the meeting was closed at 8.21pm