

**Belton with Browston Parish Council Meeting**  
**CHAIR: KEN BOTWRIGHT      VICE CHAIR: NIGEL LIGHT**  
**Minutes from the Parish Council meeting held on 22<sup>nd</sup> June 2021**  
**at New Road Sport & Leisure Centre**

**IN ATTENDANCE**

K. Botwright (Chair), N. Light (Vice Chair), N. Brown, D. Buckworth, S. Bridges, M. Greenacre, L. Hillier, D. Mills, G. Searby, L. Staff, H. Williams, K. Ruddock (Clerk) and two members of the public including Borough Cllr Myers.

*The meeting commenced at 7.30pm*

**PUBLIC SECTION**

- A member of the public asked for an update on the new village signs. The Chairman reported County Cllr Andy Grant had been dealing with the installation of the new signs. The Parish Council has informed our new County Councillor, Carl Annison, of a number of outstanding issues, the new village signs being one of them. We will hopefully receive an update concerning them in the coming weeks.

- It was asked would the Parish Council consider a new project to illuminate the village sign. It was agreed to add this to the agenda for the next meeting.

- Concern was voiced that the Parish Council has posted on its Facebook page the cancellation of a local event by GYBC. It was explained the information had been published for public information purposes.

*With no further business the main meeting commenced at 7.39pm*

**1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr Walpole, Borough Cllr Cameron and County Cllr Annison. To accept the apologies proposed Cllr Greenacre, Seconded Cllr Staff. All in Favour.

**2. DECLARATIONS OF INTEREST**

Burgh Castle Parish Council – Cllr Greenacre, Bohemians FC – Cllr Buckworth, Belton FC – Cllr Brown. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

**3. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 04/05/21 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record, proposed Cllr Greenacre, Seconded Cllr Williams. All in Favour.

**4. COUNCILLOR RESIGNATION**

The Clerk reported Cllr Graystone had resigned from the Parish Council.

**5. COUNCILLOR CO-OPTION**

The Chairman reported Borough Cllr Cameron had expressed an interest in being co-opted onto the Parish Council but was unable to attend this meeting due to personal circumstances. It was therefore agreed to defer this item until the July meeting.

**6. MATTERS ARISING**

-Cllr Mills stated he had reported to the Clerk a complaint concerning people speeding along Station Road North in the evening. The Clerk confirmed she had reported this to PC Simmons who has stated she will patrol this area during the times stated. It was agreed to also inform the Manager of the Wild Duck as it is thought the problem is occurring when members of staff are leaving the

Holiday Village after their evening shift.

-The Chairman reported he and Cllr Light had met with Peter Cooke at the Church and Bell Lane to inspect the CCTV equipment. Mr Cooke has agreed to provide the Council with a quote to get all the existing equipment in good working order. He will also provide a second quote to install new equipment where needed. Mr Cooke also confirmed there is no equipment in the Church Tower. After some discussion it was agreed for the Clerk to write to IQS Security asking for the equipment to be returned or to refund the Parish Council.

## 7. BOROUGH & COUNTY COUNCILLOR REPORTS

Borough Cllr Myers reported he had contacted Dean Minns at GYBC Planning Department concerning the complaints from residents regarding Jacks Pool in Browston. It was generally agreed the planning permission which was granted for three years is too long and there has been breaches to the conditions of the approval. Borough Cllr Myers stated neighbouring residents must collect evidence by keeping a detailed diary, he can then take this information to NCC Highways Department.

Borough Cllr Myers reported he is in contact with a resident that lives along Church Lane in Belton who has raised a complaint with speeding along the lane. Again the resident has been advised to keep a diary to obtain evidence using a camera which will show the frequency of the problem and build up a case to be presented to NCC Highways.

Borough Cllr Myers stated he is now working with E.N.T.U.A. to try and get First Bus to instate a bus service to take the children from the village to and from Lynn Grove High School. Thanks was given to Robin from E.N.T.U.A. for all his fantastic work to try and get this matter resolved.

Cllr Greenacre stated Burgh Castle Parish Council would fully support this as it would be of great benefit to both villages.

## 8. ADMINISTRATION & FINANCIAL MATTERS

### PARISH COUNCIL CURRENT ACCOUNT

CQ	INV	PAYEE/DETAIL	V.A.T	AMOUNT
BACS		K. Ruddock – salary 1342.42 less pension 77.86 , less tax 39.20 , less nic 65.45		£1,159.91
BACS		D. Skipper wage 714.84, less pension 39.31 less £3 over paid last month plus mileage 12.15		£684.68
BACS		K. Ruddock – refund for ink and citizen of The year award frame		£34.60
BACS		HMRC K. Ruddock tax 39.20 , nic 56.45, employer nic 83.55		£179.20
BACS		Norfolk Pension Fund K. Ruddock cont 77.86, Council cont 315.46 D. Skipper cont 39.31, Council cont 167.98		£600.61
BACS		Garden Guardian grass cutting (May INV)	£174.54	£1,047.24
		Garden Guardian grass cutting plus fertilising (June INV)	£340.10	£2,040.58
BACS		New Road Centre First half of contra payment from precept £7435.00 New Rd caretaker village maint (Bell Lane) £316.02		£7,751.02
BACS		K. Botwright – refund for land registry search		£6.00
		Total for meeting	£514.64	£13,503.84
BACS		GY Norse payment due from Nov 2020 (previous payment by bacs not cleared)		£92.58

### PAVILION ACCOUNT

CQ	INV	PAYEE/DETAIL	V.A.T	AMOUNT
BACS		K. Gipson wage 913.71 (inc 34.5 Bell Lane hrs) less pension 50.25		£858.46

		less NIC 14.00 plus mileage 9.00		
BACS		Norfolk Pension Fund K. Gipson 50.25 Council cont 214.97		£264.97
DD		BT	£18.95	£113.68
BACS		KGB Commercial repair and service to water heater	£62.27	£373.64
		Total for meeting	£81.22	£1,610.75

	<b>LTSB 1 Year (07-09-21)</b>	<b>LTSB 1 Year</b>	<b>Council A/C</b>	<b>New Road A/C</b>	<b>Ring fenced Balance</b>
<b>Bank Bal B/F</b>	<b>£30,000.00</b>	<b>£20,000.00</b>	<b>£72,917.79</b>	<b>£13,077.71</b>	<b>£51,262.00</b>
<b>Bank Bal After</b>	<b>£30,000.00</b>	<b>£0</b>	<b>£65,074.19</b>	<b>£20,653.65</b>	<b>£58,374.00</b>

**Payments into New Road: £442**

**ABC Life Support £68 Scout Group £80 L & H Chips £270 Room Hire £24**

To propose the sheet above for payment Cllr Hillier, Seconded Cllr Botwright. All in Favour.

The grass cutting contract with Garden Guardian was discussed. It was agreed to ask that the Parish Council is advised when the fertilising treatment has been completed so both football clubs can be notified. Cllrs Buckworth and Brown reported there had been a problem with the grass cutting this year. The grass had been left to grow too long between cuts, areas around the goals where the nets had not been lifted had not been cut, and as the grass had been so long when cut the dead grass left on the field caused a problem during matches and training. It was felt the grass needed cutting more frequently during periods of heavy growth.

It was suggested to ask Garden Guardian to contact the New Road Caretaker to ask that he lifts the nets if they have been left down. If the grass is becoming too long a representative from the Football Clubs to contact the Clerk who can then contact Garden Guardian to request for an additional cut.

## 9. CONFIRMATION OF COUNCILLOR PORTFOLIOS

The following Councillor Portfolios were agreed:

<b>Name</b>	<b>Portfolio</b>	<b>Contact Details</b>
Ken Botwright	Community Engagement Social Media Environmental Issues Call-outs	01493 789978 07752 986288 <a href="mailto:kenbotwrightkenb08@outlook.com">kenbotwrightkenb08@outlook.com</a>
Stuart Bridges	Community Engagement Data Protection Freedom of Information	07533 002193 <a href="mailto:stubridges@hotmail.co.uk">stubridges@hotmail.co.uk</a>
Nathan Brown	Allotments Youth Facilities	07771 731235 <a href="mailto:browngb536485504@aol.com">browngb536485504@aol.com</a>
Darren Buckworth	Finance Youth Facilities	07932 760391 <a href="mailto:darren.buckworth@saturnhealthcare.co.uk">darren.buckworth@saturnhealthcare.co.uk</a>
Vacant	Village Enhancement Call-outs	
Margaret Greenacre	Planning Transport Church	01493 780126 <a href="mailto:mgreenacre532@gmail.com">mgreenacre532@gmail.com</a>
Lin Hillier	Standards Inclusiveness	01493 781140 <a href="mailto:lindahillier4444@btinternet.com">lindahillier4444@btinternet.com</a>
Nigel Light	New Road Pavilion & Field Events Social Media Call-outs	07860 759076 <a href="mailto:nigel@coolme.biz">nigel@coolme.biz</a>
David Mills	Village Facilities	07879 407549

	Recreational Assets Health & Safety	<a href="mailto:mrdavidmills@aol.com">mrdavidmills@aol.com</a>
Gemma Searby	Browston Events Natural Amenities	07946 494839 <a href="mailto:gemmasearby@icloud.com">gemmasearby@icloud.com</a>
Lee Staff	Youth Facilities Roads	07798 884100 <a href="mailto:lee.staff@btconnect.com">lee.staff@btconnect.com</a>
Ian Walpole	Bell Lane Field inc Play & Sports Apparatus	07795 806183 <a href="mailto:ianjuliette1@sky.com">ianjuliette1@sky.com</a>
Hillary Williams	Village Organisations Parishioner Involvement	01493 780060 <a href="mailto:hilaryw.home@gmail.com">hilaryw.home@gmail.com</a>
All Parish Councillors	Village Maintenance Churchyard Litter	

It was agreed to review the portfolios in six months' time.

### **10. PARISH COUNCILLOR CONTACT DETAILS FOR VILLAGE VOICE**

It was agreed by all members to publish Councillors' names, telephone number and email address (in line with the Parish Council website) in the Village Voice Magazine, along with allocated portfolios. Cllr Light confirmed he will publish the contact details every couple of months on the Parish Council Facebook page.

### **11. BLAND CORNER ORCHARD**

The Chairman reported he had downloaded a search from Land Registry to view Bland Corner, and it clearly shows that the Bell Lane Charity does not own the orchard area. It was agreed to inform Garden Guardian that any work that has been undertaken to maintain this area is to discontinue.

### **12. NHS SOCIALCARE & FRONT LINE WORKERS DAY**

It was agreed to hold one event on Monday 5<sup>th</sup> July at 11am outside Belton Church which will encompass the 2 minute silence, prayers and a toast. The Curate for Belton and Burgh Castle, Revd. Viv Redpath will be in attendance. The toast will be made with lemonade, lemon and mint. All councillors and residents are welcome to attend.

### **13. VILLAGE LITTER PICK**

It was generally agreed another village litter pick is needed which can coincide with the "Norfolk Day Big Clean Up". It was agreed that any residents that volunteer to help with the litter pick could be allocated an area close to where they live. Borough Cllr Myers confirmed he will supply the hoops and the pickers. Rubbish will be collected by GYBC from a central point, and photos of what is collected shall be published in the Village Voice.

### **14. PLANNING**

Prior to the meeting comments for the following application had been submitted to GYBC:

06/21/0347/F 12 Dashwood Close, Belton. Loft conversion with rear dormer

06/21/0374/F Duck Pond Barn, Beccles Rd, Belton. First floor side extension

06/21/0347/F Decoy Farm, Browston Lane, Browston. Renewal of permission- poly tunnel

06/21/0382/F 2 Sandy Lane, Belton. Raising of roof by 1m.

It was agreed to submit no objections, subject to neighbours' comments, for the applications above.

06/21/0351/PAD Greenfields, Cherry Lane Browston. Prior approval for change of use from agricultural dwelling to C3 dwelling house.

It was agreed to submit strong objections to the planning application above. Cherry Lane is an unclassified road which is inadequate to service the proposed development as it is a single lane road. The lane has a restricted width, lack of passing places and restricted visibility at its road junctions. The development would also be outside the Borough Wide Plan, there is no infrastructure or public transport in the area.

06/21/0462/F Woodland Lodge, The Loke, Belton. To amend app to reposition front/rear extension. It was agreed to submit no objections subject to neighbours' comments for the above application.

06/21/0403/F Fairview Farm, Stepshort, Belton. Retrospective application for erection of a horse stable block 14.33m x 6.91m.

06/21/0461/CU Fairview Farm, Stepshort, Belton. Retrospective change of use of former agricultural building to a private recreation room and gym (for the use of household).

It was agreed to submit no objections subject to neighbours' comments for the planning applications above. But the Parish Council would like it noted their annoyance at receiving yet more retrospective planning applications for the site.

#### Planning Applications Refused:

06/21/0188/O High House, Lound Rd, Browston. Outline plan for 1 dwelling with parking.

#### Planning Applications Approved:

06/21/0218/F 1 St James Crescent, Belton. Proposed porch & alterations

06/20/0623/F Cherry Lane, Browston. Change of use to equestrian, siting of container, erection of stables.

06/21/0322/PDE Silverdale, 80 Station Rd North. Prior approval - notification of large home extension - new single storey rear extension to replace existing lobby, wet room and conservatory (to be demolished).

06/21/0364/F Decoy Farm, Browston Lane. Retention of existing poly tunnel previously approved by planning permission 06/16/0163/F.

06/21/0347/F 12 Dashwood Close. Proposed oft conversion with rear dormer.

06/21/0239/F The Pastures, Cherry Lane, Browston. Variation of condition 6 of pp.

06/20/0624/CU.

06/21/0409/TRE 53a Station Road North, Belton. Fell Copper Beech T1 (TPO Ref No.5 1994)

This application has been approved due to the tree being dangerous, the land owner is to replace the tree during the next year.

It was reported the property owner of Ashmar House on Farman Close, Belton have started to erect an outside office in their garden made of breeze blocks which is already 2 metres high. It was agreed to report this to the Enforcement Officer at GYBC to be investigated.

## **15. PORTFOLIO REPORT**

### Cllr Brown

- The grass at the allotments is in need of being cut back.

- The drains around the village are in need of being pumped out. The Chairman confirmed drain cleaning and a map showing the location of all the village drains is on the list sent to County Cllr Annison.

### Cllr Greenacre

- The pathway between Rosedale gardens and Silver Gardens, hedges are overhanging the footpath that need cutting back. The Chairman confirmed he would look into this.

### Cllr Light

- The caretaker's strimmer has broken so a new one has been ordered costing approximately £150.
- It was agreed to hold a New Road Management Meeting on Wednesday 7<sup>th</sup> July at 6.30pm.
- Would the Parish Council agree to pilot a scheme that has been successful in other parts of the country which tries to reach out those members of the community in need? The scheme would involve distributing via the Village Voice a red dot / green dot notice that residents could place in their windows, red would mean help is needed, green would mean they are OK. The idea would be to bring the community together and to help those that are in need. After discussion it was agreed to trial the scheme. Borough Cllr Myers confirmed the sheets of paper to be used could be distributed via the Village Voice along an article to describe the ideology around the scheme, it would up to the individual whether to part take in it.

#### Cllr Botwright

- GYBC have refused permission for the neighbouring land owner of New Road Sport & Leisure Centre to dig a trench across the sport field for an electricity connection to the barn.
- There have been a number of glass bottles which have been smashed up on Bell Lane field which would be a hazard for both young children and dog walkers. It was agreed to inform PC Simmons about this.
- Weed killing/spraying -After some discussion it was agreed that weed killing spraying needs to be done on pavements so long as none is done around sign posts or trees.
- The contractor replacing the New Road fence started work on Monday, the works should take approximately 1 week to complete.
- Following a complaint from a resident and after discussion, it was agreed the Parish Council can not undertake the work to cut back the trees on Bell Lane adjacent to her property on Yare Road.
- Ahead of the next meeting can all members think about ideas on how to celebrate the Queens Jubilee next year?

***With no further business the meeting was closed at 8.56pm***

#### **16. TIME & DATE OF NEXT MEETING**

This item was not covered during the meeting.