

**Belton with Browston Parish Council Meeting**  
**CHAIR: KEN BOTWRIGHT      VICE CHAIR: NIGEL LIGHT**  
**Minutes from the Parish Council meeting held on 11<sup>th</sup> January 2022**  
**At New Road Sport & Leisure Centre**

**IN ATTENDANCE**

K. Botwright (Chair), N. Light (Vice Chair), S. Bridges, N. Brown, T. Cameron, M. Greenacre, L. Hillier, H. Williams, I. Walpole, L. Staff, D. Mills, and K. Ruddock (Clerk).

**PUBLIC SECTION**

There was no public section.

*With no further business the main meeting commenced at 7.30pm*

**1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Searby and County Cllr Annison. To accept the apologies proposed Cllr Greenacre, seconded Cllr Bridges. All in Favour.

**2. DECLARATIONS OF INTEREST**

Cllr Greenacre – Burgh Castle Parish Council, Cllr Brown – Belton FC. Also note all Parish Councillors are Trustees of Belton Playing Field Charity.

**3. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 07/12/21 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record, proposed Cllr Williams, seconded Cllr Staff. All in Favour.

**4. MATTERS ARISING**

- Cllr Light reported there have been incidents when the new car park over flow system has not been implemented by either football clubs during weekend hire. Vehicles are also still being parked on the disabled parking bays, on the emergency access space, and on the New Road cycle path.

It was generally agreed the Parish Council will now need to employ someone, due to health and safety issues, to marshal the car park during the weekend, the cost of this will be passed onto both football clubs, plus any other hirers, as it is stated within their contract of hire that it is their responsibility, and therefore have a duty of care, to ensure cars are parked properly during their hire. Both clubs have acknowledged this is stated within their contract and they will be charged accordingly if a member of staff has to be employed to undertake this work.

- The Chairman reported a planning application has been submitted to GYBC to replace the dead hedge that runs next to the allotments and Church along Church Lane. GYBC have requested for an ecology report to be undertaken as part of the application. Cllr Greenacre stated she has not been informed as yet whether the Diocese have been notified about the application, she will contact Revd Bunn about this.

- Cllr Cameron reported there is some funding available this year from the In Bloom Committee at GYBC. The Chairman stated funding for this can also be applied for from BID, however this year's allocations has already been agreed.

**5. BOROUGH & COUNTY COUNCILLOR REPORT**

The Chairman reported County Cllr Annison is currently chasing up various Highways issues. Borough Cllr Cameron reported she had not had any update from any agency concerning fly tipping at The Loke.

## 6. ADMINISTRATION & FINANCIAL MATTERS

### PARISH COUNCIL CURRENT ACCOUNT

	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Ruddock 1423.24 less pension 82.54 , less tax 53.40 , less nic 75.15 plus mileage 12.60		£1,224.75
BACS	D. Skipper 859.74 less pension 47.28 less nic 7.53, plus mileage 31.05		£835.98
BACS	HMRC K. Ruddock tax 53.40 , nic 75.15, employer nic 95.20 D. Skipper nic 7.53 employer nic 16.44		£247.72
BACS	Norfolk Pension Fund K. Ruddock cont 82.54 Council cont 334.46 D. Skipper cont 47.28 Council cont 202.03		£666.31
BACS	K. Ruddock refund for stationary & postage	£4.73	£33.67
	Total for meeting	£4.73	£3,008.43

### PAVILION ACCOUNT

	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	K. Gipson 636.62 less pension 35.01		£601.61
BACS	Norfolk Pension Fund K. Gipson Cont 35.01 , council cont 149.60		£184.61
BACS	K. Gipson refund for toilet block items	£31.14	£288.68
BACS	Nigel Light – refund for projector connections/container items/traffic cones & tape	£43.20	£384.55
DD	BT	£17.48	£87.42
DD	ESPO	£37.75	£226.49
	Total for meeting	£129.57	£1,773.36

	Council A/C	New Road A/C	Ring fenced Balance
Bank Bal B/F	£82,987.46	£8,570.31	£46,262.00
Bank Bal After	£80,329.03	£9,600.50	£46,262.00

*Payments into New Road: £2,277.83*

*Bohemians FC £898*

*Stroke Group £144*

*Belton FC £257.83*

*Pilates £80*

*Training £200*

*Fit 2 Help £64*

*Musical Movers £288*

*Judo £144*

*Up4fitness £112 Party x1 £90*

To propose payment for the above sheet Cllr Staff, seconded Cllr Hillier. All in Favour.

It was agreed Cllr Hillier will be added as a signatory on to the Parish Council accounts.

Proposed Cllr Greenacre, seconded Cllr Mills. All in Favour.

## 7. VILLAGE SIGN ARTWORK

The Chairman confirmed he had contacted NCC to ask for permission to install artwork next to the village sign, no update had been received.

## 8. VILLAGE SIGNS

It was agreed to request that County Cllr Annison funds three new village signs from this year's Highways budget. It was agreed the wording on the signs will read "Welcome to Belton, please drive carefully". The new signs will be installed on Stepshort, New Road and Beccles Road. Proposed Cllr Hillier, seconded Cllr Botwright. All in Favour.

## **9. EVENTS WORKING PARTY- SUMMER 2022 MUSIC EVENT & QUEENS PLATINUM JUBILEE EVENT**

Cllr Greenacre reported Cllrs Light and Botwright had undertaken a great deal of work investigating possible options to hold an outdoor music event at New Road in the summer. Various agents and companies have been contacted, the outcome being the whole package to hold the event which will include five acts (tribute bands), the stage, security, promotion of the event and ticket sales will total £15,000. Permission is needed from the Parish Council to hold the event on Saturday 16<sup>th</sup> July, to pay the deposit of £7,500 with the total budget being £15,000.

Various issues concerning the event were discussed by all members. Cllrs Botwright and Light reported the maximum capacity will be set at 5000, however it has been advised the site could hold up to 10,000 people. The majority of the car parking will be off site, further information concerning this will follow in due course. Provision for disabled car parking will be on site. The tribute acts may include Fleetwood Mack, Take That, Ed Sheeran, Bruno Mars and the Jersey Boys. Ticket pricing will be discussed during the next Events Working Party Meeting. To propose to allow the event to take place on Saturday 16<sup>th</sup> July 2022, to pay the £7,500 deposit with an overall budget being £15,000, Cllr Greenacre, seconded Cllr Botwright. Yes: 10, No: 1. Carried.

Further discussion on the 3<sup>rd</sup> June Event to celebrate the Queens Platinum Jubilee will take place during the next Events Working Party Meeting and will be reported back to the Parish Council at The next meeting.

## **10. COMMUNITY ORCHARD – QUEENS PLATINUM JUBILEE CELEBRATIONS**

The Chairman reported there are 80 trees in need of being planted. Cllrs Cameron, Bridges, Mills, and Brown agreed to plant the trees with Cllr Botwright and two allotment holders, on Saturday 22<sup>nd</sup> January.

## **11. NEW EMPLOYEE**

Cllr Greenacre reported Cllrs Light and Botwright, along with the Parish Clerk and Community Caretaker had spent many hours covering the New Road caretakers' annual leave and additional week off needed due to having to self-isolate.

After some discussion it was agreed an additional employee is needed on an as and when required basis to cover both caretakers annual leave, marshalling of the New Road car park during the weekend, plus any additional village maintenance duties.

It was agreed once a job specification has been agreed, along with the rate of pay, to place an advert in the Village Voice.

Cllr Staff added the caveat that if this is agreed to, the cost to employ the member of staff to marshal the car park must be recovered from the New Road hirers. Therefore to propose to employ a new member of staff as detailed above, Cllr Greenacre, seconded Cllr Bridges. All in Favour.

## **12. EMPLOYEE APPRAISALS**

It was agreed Cllrs Hillier and Bridges will undertake the three employee appraisals, the date for these will be set in due course.

### **13. INSTALLATION OF ZIP WIRE ON BELL LANE PLAYING FIELD**

Cllr Walpole reported he had approached a number of companies to obtain quotations to install a zip wire on Bell Lane field. Only one quote had been provided by Sovereign which totalled £15,000. It was generally agreed additional equipment is needed on the playing field, however rather than a zip wire maybe a new trim trail or outdoor gym equipment maybe a better option.

Cllr Cameron will find out from GYBC the outcome of their recent open spaces survey to find out if they are planning any upgrade of equipment. If not it was agreed there is the possibility some new equipment could possibly be funded from the Bell Lane Charity.

### **14. PLANNING**

06/21/0952/CU Barn, adjacent Pansy Villa, Beccles Road, Belton. Retrospective application for change of use of barn to holiday let accommodation. It was agreed to object to the above application. It is outside of the development area as designated within the Local Plan, and the site is not allocated for housing or holiday accommodation. The planning enforcement officer has visited the site, in respect of much work being undertaken without planning permission. This development commenced in 2016 without planning permission and is the second retrospective application for this site. The increasing traffic generated by this site has a detrimental effect on the residential amenity. Initially granted permission as a seasonal Glamping site, it now appears as though caravans/tourers utilise the site. Swallow Park is supposed to be a seasonal operation but there appears to be all-year-around activity. The infrastructure and the rural roads in Belton cannot cope with the increase in traffic and utility use that expansion of this site will generate. The Parish Council has concerns that as the site is up for sale and if a major holiday company purchases the site and the adjacent land, Belton will have another huge holiday site with insufficient and inadequate infrastructure which will affect the character of the neighbourhood and the village. If this application is approved, it must be conditional on the construction of a roundabout or a reduced speed limit at the A143 Belton Crossroads. This location would bear the brunt of the increase in traffic, a historically renowned accident black spot and a location where, having a speed limit of 60mph, vehicles cannot easily and safely exit Belton on to the A143.

06/21/0898/F 19 St James Crescent, Belton Front & side extension. It was agreed to submit no objections subject to neighbours' comments for the above application.

06/21/1035/F 25 Bramble Gardens Belton Single storey rear extension; first floor side and front. It was agreed to submit no objections subject to neighbours' comments for the above application.

06/21/1027/F 12 Waveney Drive, Belton Single storey extension. It was agreed to submit no objections subject to neighbours' comments for the above application.

#### **Planning Applications Refused:**

06/21/0755/F Pipistrelle Barn, Hall Farm, Beccles Rd. Leisure annexe with swimming pool.

#### **Planning Applications Granted:**

06/21/0697/F 26 Broome Gardens, Belton. First floor extension.

06/21/0028/F Swallow Park Glamping, Beccles Rd Single storey building to be used as reception.

### **15. PORTFOLIO REPORT**

Cllr Mills – Reported the footpath between Heather Gardens and Station Road North has been repaired.

Cllr Botwright – Reported one quotation has been supplied from Garden Guardian for the grounds maintenance contract. GDC has replied they cannot supply a quotation for any further 2022 contracts. Options to purchase or hire equipment to enable the Parish Council to undertake the work themselves are still being investigated.

The Planning Enforcement Dept at GYBC are looking into issues at 131 Station Road North, specifically all the vehicles in the front garden. The caravan which has been parked and is blocking a footpath on Silver Gardens has been reported to the Police.

#### **16. TIME & DATE OF NEXT MEETING**

Tuesday 1<sup>st</sup> February 2022, 7.30pm at the New Road Sport & Leisure Centre

*With no further business the main meeting was closed at 9.00pm*

#### **17. INCAMERA RESOLUTION**

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss Belton Pit (A143).

#### **18. BELTON PIT (A143)**

It was agreed further discussion is needed concerning the Belton Pit on the A143, it is hoped a land swap may be possible.

*With no further business the meeting was closed at 9.12pm*