

Belton with Browston Parish Council Meeting

CHAIR: KEN BOTWRIGHT VICE CHAIR: NIGEL LIGHT

Minutes from the Parish Council meeting held on 6th December 2022

At New Road Sport & Leisure Centre

IN ATTENDANCE

K. Botwright (Chairman), N. Light (Vice Chair), K. Barber, D. Mills, G. Searby, H. Williams, K. Ruddock (Clerk) and two members of the public plus Borough Cllr Myers.

The meeting commenced at 7.30pm

PUBLIC SECTION

A member of the public was present at the meeting to ask what can be done to alleviate the amount of traffic on Moorlands Way during the schools pick up and drop off times. Cars are regularly being parked on both sides of the road which then prevents vehicles from being able to drive up to the school. A bus returning from a school trip had to drop children off on the road side and the children had to then walk up to the school because the road was blocked. Cars are also being parked on pavements which then results in parents with pushchairs having to walk in the road. NCC Highways Dept and the Police have already been contacted but no action has been taken to resolve the situation. There is great concern that this amount of congestion may lead to a child or parent becoming injured. After some discussion it was agreed the Parish Council will write to the Education Dept at NCC to highlight the problem with children's safety at these times, and asking for help to resolve the issue. It was suggested parents also send letters to the Education Dept as receiving multiple letters about the issue will hold more weight than one single letter from the Parish Council. The Chairman added he will speak to PC Siggers to see if he can patrol the road at these times when on duty. It was also reported there are a number of hedges in need of being cut back on Moorland way which are causing decreased visibility along the road and inaccessibility of the pavement. The Chairman confirmed if the addresses are forwarded onto the Clerk the property owners will then be written to asking for the hedges to be cut back. With no further business the public section was closed and main meeting commenced at 7.45pm.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Hillier, Cameron, Greenacre, Brown, Bridges, Staff, Walpole and County Cllr Annison. To accept the apologies proposed Cllr Mills, seconded Cllr Barber. All in Favour.

2. DECLARATIONS OF INTEREST

All Parish Councillors are Trustees of Belton Playing Field Charity.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 01/11/22 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record proposed Cllr Williams, seconded Cllr Barber. All in Favour.

4. MATTERS ARISING

- Cllr Mills reported he had undertaken COSHH checks on all items stored at New Road. The petrol for the grass cutter is in good order however there are too many cleaning items being stored in the caretakers cupboard. Further training will be needed for both caretakers and COSHH data sheets will be produced however this is a lengthy process so will take some time to complete. Cllr Mills confirmed he will purchase new goggles and gloves for the caretakers and will create a new COSHH folder in due course.
- It was reported the purchase of the second hand floor cleaner did not go through, instead a floor cleaner is being hired on a monthly basis.
- Borough Cllr Myers clarified Cllr Brown will need to send in an application by email to both himself and Borough Cllr Cameron to apply for funding to purchase a new defibrillator for Berry Close. Once received they will then forward the application onto the finance department at GYBC, and will then complete the relevant paperwork.
- The Clerk reported no payment has been received as yet from NCC for the heritage trees.
- Borough Cllr Myers reported Paul Kelf at GYBC has confirmed they are unable to supply The Parish Council with a mature oak tree through their planting scheme.
- Cllr Light reported the Christmas tree costing £25 will be purchased later this week, it will be planted at New Road and can then be decorated at Christmas time for years to come.

5. BOROUGH & COUNTY COUNCILLOR REPORTS

Borough Cllr Myers reported having just attended the Policy and Resources Committee meeting at GYBC, it had been agreed at that meeting, due to central government ceasing to supply some funding to the Borough Council, that the council tax support grant will no longer be passed onto Parish Councils. A review into the concurrent function grant is also taking place. The budget for bus shelters will no longer be funded in the next financial year (2023/24), and discussion will be ongoing next year concerning funding open spaces within this grant.

6. ADMINISTRATION & FINANCIAL MATTERS

	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	Employment		£6,062.03
BACS	K. Gipson – refund for grass cutting (mower blades & petrol) 156.93, Car Park Repair (mesh, pegs, chippings) 254.55, lighting 66.68, Cleaning Supplies 20.86, Warm Hub (crisps, tubs) 16.75	£81.69	£515.77
BACS	K. Ruddock – refund for stationary & postage	£7.99	£50.76
BACS	N. Light – refund for warm hub (tea, milk, biscuits)		£13.19
BACS	Proheat – service of boiler & hot water heater plus repair and to flue	£99.71	£598.26
BACS	Electrical Systems & Design – CCTV installation of new cameras (New Road)		£750.00
DD	BT	£20.14	£120.85
DD	TV Licensing		£39.75
	Total	£209.53	£8,150.61

	Council A/C	New Road A/C	Ring fenced Balance
Bank Balance November	£85,305.52	£106.38	£40,994.00
Bank Balance December	£110,239.36	£0.00	£40,994.00

Income - New Road Hire: £1202.0

Musical Movers £319 Judo £110 Party x2 £180 Archery £20
ABC Life Support £66 Craft Group £297 Stroke Group £210.00

Income - Other: £31,931.90

Allotments £540.00 Norfolk Community Foundation Warm Hub Grant £2000
Southern Electric Refund £84.65 NCC PROWS £159.25 A143 land sale £29,148.00

To propose the above sheet for payment Cllr Mills, seconded Cllr Williams. All in Favour
- The Clerk reported in line with national pay scales set by NALC and SLCC Clerks have been awarded a 6% pay increase which has been backdated to 1st April 2022.

7. A143 BELTON PIT

The Chairman reported the land had been sold at auction for £35,000, after legal and agent fees the total income will be £31,748. This money will now be ring fenced within the Parish Council accounts and will be used to purchase a piece of land in the Parish which will be used for Parish allotments. It is thought the Church will reclaim their land which the Parish Council currently leases from them for the current allotments when the current burial ground is full.

8. NEW ROAD SPORT & LEISURE CENTRE

It was reported:

- The car park signage has now been put up, any new advertising boards for the fencing will be sourced from the supplier of these signs as they are much better quality.
- £2000 of grant funding has successfully be obtained from Norfolk Community Foundation for the warm hub. It was agreed to purchase children’s play matting, a car mat and 3 storage containers for the hub from the grant funding. Proposed Cllr Light, seconded Cllr Barber. All in Favour. Cllr Light reported he will be looking to sell teas and coffees from the kitchen on Saturdays and Sunday in order to raise additional funds for the hub.
- The new CCTV cameras are now in place and are working well.

9. NEIGHBOURHOOD PLAN

The Chairman reported the first application of grant funding has been successful, and the consultancy firm have been contacted. The public meeting at New Road Centre on The 22nd November was fairly well attended. There will be two more meetings in January, one will be held at Burgh Castle Village Hall on Wednesday 25th at 1pm, and at St Olaves Village Hall on Saturday 21st at 1.30pm.

10. ALLOTMENT MEETINGS

The minutes from the 2022 AGM and Working Party meeting were noted. It had been agreed at the AGM to obtain a quote from Mr Riches to cut the external allotment hedge back and to reduce the height of the hedge, this quote came to £240.

Following a decision that had been made to reallocate one of the plots due to its condition, the holder had asked for this decision to be revisited. Cllrs Bridges and Brown had inspected the plot and thought enough work had been completed for the holder to retain the plot. However the allotment holders that sit on the working party disagreed with this decision as they feel the plot is still not up to standard. After some discussion it was agreed allotment holders that sit on the working party shall undertake allotment inspections. This system will be trialled and reviewed after one year, the allotment rules will also need to be updated during the next AGM.

11. EMAIL PILOT SCHEME .gov.uk

Prior to the meeting the Clerk had circulated to all members an email from NALC concerning a pilot scheme to set up .gov.uk email addresses for the Clerk and Councillors. It was agreed to register an interest in this scheme and to then wait for further information.

12. PLANNING

06/22/0948/F Plot 0642/0156 Lound Road, Browston. Conversion of part of farm building to office.

It was agreed to submit no objections subject to neighbours' comments for the above application. However it was agreed to request for the following condition to be placed if the application is approved. This being the erection of an office does not result in the 'agricultural barns for animal welfare and breeding' as per the original application, to be used for light industry or manufacturing in this very rural location as per Ref: No: 06/20/0282/PAD, Plot 0642/0156. The Parish Council would like to reiterate comments dated 5/8/2020 that, 'no new housing or any type of dwelling is permitted on the land in the future'. This location being outside the permitted development zone in a tertiary settlement.

06/22/0944/F. Garden Villas, Browston Lane, Browston. Conversion of swimming pool building to holiday let.

It was agreed to object to the above planning application. The application is outside of the Borough wide permitted development area and is in a tertiary settlement. There are no services in the area such as buses, there are no footpaths or street lighting.

06/22/0963/TRE. Compass Centre, Bell Lane, Belton. TPO No. 2 2018 Oak tree, crown & lift.

06/22/0993/LB. Dove Cottage, 1 Station Rd North, Belton. Works to listed building, French drains, re-plastering, rewiring, re-render exterior of cottage.

It was agreed to submit no objections subject to neighbours' comments for the above applications.

The following application has been withdrawn:

06/22/0950/HH. Hall Farm, Pipistrelle Barn, Beccles Rd, Belton. Construction of single storey outbuilding including swimming pool & gym.

Applications Approved:

06/220906/TRE. The Rectory, Belton TPO No. 3 1981 - T7 - Sycamore - to fell to ground level, tree in heavy decline.

13. TIME & DATE OF NEXT MEETING

The next meeting will be held on Tuesday 10th January 2023, 7.30pm at New Road Sport & Leisure Centre.

With no further business the meeting was closed at 8.42pm