

# **Belton with Browston Parish Council Meeting**

**CHAIR: KEN BOTWRIGHT, VICE CHAIR: NIGEL LIGHT**

**Minutes from the Parish Council meeting held on 7<sup>th</sup> February 2023**

**At New Road Sport & Leisure Centre**

**IN ATTENDANCE** K. Botwright (Chairman), N. Light (Vice Chair), K. Barber, N. Brown, T. Cameron, M. Greenacre, D. Mills, G. Searby, H. Williams, K. Ruddock (Clerk) and Borough Cllr Myers.

The meeting commenced at 7.30pm

## **PUBLIC SECTION**

There was no public section.

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Hillier, Walpole, Bridges and County Cllr Annison. To accept the apologies, proposed Cllr Greenacre, seconded Cllr Searby. All in Favour.

### **2. DECLARATIONS OF INTEREST**

Cllr Greenacre – Burgh Castle Parish Council, Cllr Brown – Belton FC. All Parish Councillors are Trustees of Belton Playing Field Charity. All Parish Councillors are Trustees of Belton Poor's Allotment Charity.

### **3. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 10/01/23 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record, proposed Cllr Williams, seconded Cllr Searby. All in Favour.

### **4. MATTERS ARISING**

The Clerk confirmed the Parish Council debit card has been issued by Lloyds Bank.

### **5. BOROUGH & COUNTY COUNCILLOR REPORTS**

Local Elections: Borough Cllr Myers reported all voters will now be required to bring photo ID when voting at the May local elections, passport, driver's license, bus passes will be accepted. For those without these types of ID a verification certificate can be applied for online. Residents must be registered to vote by Monday 17<sup>th</sup> April, information about the changes will be included within the Council Tax paperwork which will be sent to every household.

The Clerk reported Parish Council nomination forms are now available online and paper copies can also be sent out if required by the Electoral Services Manager. Completed nomination papers are to be taken to the Town Hall between Monday 27<sup>th</sup> March, and no later than Thursday 4<sup>th</sup> April. Any papers submitted after this date will not be accepted. Nomination papers must be delivered in person by the candidate, proposer or seconder. An appointment must be made with a member of the elections team so the nomination papers can be checked (telephone 01493 846327).

It was agreed for the Clerk to again contact the Elections Team to find out if GYBC would consider using New Road Centre as a polling station during the local elections.

It was agreed for the Clerk to contact Heart 2 Heart Norfolk again to obtain the new defibrillator cabinet so it can be relocated to the New Road perimeter fence.

## 6. ADMINISTRATION & FINANCIAL MATTERS

	PAYEE/DETAIL	V.A.T	AMOUNT
BACS	Employment		£4,369.56
BACS	K. Gipson refund for thermostat and shelving	£16.88	£101.26
BACS	CPS Cleaning Equipment	£6.50	£38.99
BACS	K. Ruddock – refund for stationary	£3.83	£23.00
BACS	Effective Imaging Ltd – car park signage	£66.60	£399.60
BACS	D. Skipper – refund for litter pick bags, hoops, picker	£9.17	£54.99
BACS	Ben Burgess – grass cutter blades (purchased in summer)	£18.03	£108.17
BACS	*Paid from Neighbourhood Plan Grant* Burgh Castle Village Hall - meeting		£15.00
BACS	*Paid from Neighbourhood Plan Grant* CCP consultants	£300.00	£1,800.00
DD	EDF - electric	£178.42	£1,070.51
DD	BT	£17.52	£105.13
DD	TV Licensing		£39.75
	Total	£616.95	£8,125.96

	Council A/C
Bank Balance BF	£115,291.63
Bank Balance after meeting payments	£107,630.18

### **Income - New Road Hire: £358**

Party x 4 £265                      Bradwell Bowls Club £60              Petit Puddings Play £33

To propose payment for the above sheet, proposed Cllr Mills, seconded Cllr Williams. All in Favour.

### **Broadband/Telephone Contracts**

The Clerk reported the two telephone and broadband contracts are due to be renewed on the 23<sup>rd</sup> February 2023. After some discussion it was agreed to proceed with the 18 month BT business contract for 56 Victoria Road totalling £33.95, plus cloud phone £13 per month. It was agreed the Clerk and Cllr Light will look into other options for New Road.

### **Gas Contract Quotations:**

The Clerk reported the ESPO gas contract is due to end on the 31<sup>st</sup> March 2023. Along with a quote from ESPO, Utility Aid have been able to provide one quotation which is from Crown. British Gas, E.ON, Scottish Power and SEFE have all declined to provide a quote.

Crown 1 year contract p/kwh 9.96, standing charge 5.39. ESPO fixed into framework for 4 years prices fixed for 1 year, p/kwh 7.40, standing charge 7.29. After discussion it was agreed to proceed with the 1 year quotation provided by Crown. ESPO prices are unknown after the first year and once locked into the framework switching would not be possible until April 2027.

## **7. BELTON POORLANDS**

The Chairman reported all three Trustees have now resigned from the Belton Poor's Allotment Charity. Therefore the running of the Poorlands has now fallen back to the Parish Council. There will be a Poorlands Charity meeting after the Parish Council meeting to confirm Trustees, Chairman, Signatories and Secretary/Treasurer.

## **8. NEW ROAD SPORT & LEISURE CENTRE**

### Boiler/Changes to changing rooms' layout

Cllr Light reported a description of the proposed works along with a plan showing the proposed layout has been sent to the Football Foundation, the Parish Council are now waiting for feedback from the Foundation before any further progress can be made. In the meantime meetings with contractors are being held to obtain quotations and to discuss various options to replace the boiler. Concerning the renovation of the changing rooms it is thought most of the work will be able to be undertaken in-house, none of the walls are load bearing, however this will have to be checked by a structural engineer. It is thought the most expensive part of the works will be on the flooring, plastering, plumbing and electrics.

### Kings Coronation

After some discussion it was agreed, rather than running an event at New Road to mark the Coronation, Cllrs will look into other options to commemorate the Coronation such as planting of trees or possibly purchasing a new memorial bench.

## **9. NEIGHBOURHOOD PLAN**

The Chairman reported the public meetings held last month in St Olaves and Burgh Castle went well and were well attended. The Neighbourhood Plan questionnaire is now available to complete online, there are also paper copies available which have been included within the February edition of the Village Voice.

### **Feedback from GYBC planning workshop**

The Chairman reported he had attended the Emerging Local Plan workshop, and development sites were discussed during the meeting. The Clerk has circulated to all members a copy of the PowerPoint presentation from the meeting.

### **Comments on sites submitted for development to GYBC from Landowners in the Parish relating to the Emerging Local Plan.**

The Chairman read through comments both he and Cllr Greenacre had made concerning each of the sites listed within Belton and Browston. It was agreed by all members that comments will be submitted to the Emerging Local Plan consultation. Please note a copy of the comments are appended to the minutes.

### **1/3 Payment of Clerks hours – Neighbourhood Plan meeting**

The Chairman explained the grant funding that has been obtained to create the Neighbourhood Plan can be spent on a number of items however it cannot be used to fund any pay for existing Parish Council employees. The Clerk has agreed to be the Secretary and Treasurer for the Neighbourhood Plan Committee. It is expected the additional work will amount to approximately three hours a month which would be split equally between the three Parish Councils to fund. It was agreed by all members to fund approximately one additional hour per month for the Clerk to undertake this work.

## **10. WEEDKILLER TRAINING**

The Clerk reported weed killing training has been looked into as this would help to reduce the amount

of strimming needed and subsequent hours, on Bell Lane and in the Church yard. The Chairman added an online course which one of the Caretakers could undertake costs £500. Cllr Light reported he has contacted two contractors that already have the relevant training, quotations will be obtained before any final decision is made.

## 11. PLANNING

06/23/0041/F. 1 Beccles Road, Belton. Demolition of garden room, provision of new annex. It was agreed to submit no objections subject to neighbours' comments for the above application.

06/23/0049/VCF. Borrowdale, Sandy Lane, Belton. Variation of cont 2 pp 06/22/0286/HH replace brick garage with timber garage.

It was agreed to submit no objections subject to neighbours' comments for the above application.

06/23/0078/TRE. Ashmar House, Farman Close, Belton. Works to tree (TPO no3 2010) T1 Beech. It was agreed to submit no objections subject to neighbours' comments for the above application.

06/23/0046/CU. 14 Broom Gardens, Belton. Change of use, C3 dwelling to C2 residential institution.

It was agreed to object to the above planning application. A residential institution would not be suitable in that location in the village, there is also inadequate parking places near the property.

06/23/0018/O. Land South of Manor Farm Cottage, Browston. Outline plan for erection of 3no. Four bed dwellings & relocation of stables.

It was agreed to object to the above application. Browston is outside of the development area and has been classified as a Tertiary settlement by GYBC as it has a total lack of infrastructure, services and facilities i.e. it has narrow single lane roads, with no employment provision, school, shops, post office, bank, healthcare, dentist, pharmacy, church, community hall/leisure facilities, playing field, play area, library, public house, cycle ways, footpaths, street lighting, sewerage, gas and public transport, and is therefore unsustainable, with all occupants of the proposed houses wholly reliant on car ownership. The closest Doctors Surgery is not accessible via public transport and it has 19,900 patients, the median patients per practice in England is 8539. The generation of traffic from development of the site is not conducive to the road infrastructure of the Hamlet of Browston whose roads are either unnumbered, unclassified or minor roads. The current situation of already congested vehicle routes into Great Yarmouth; the congestion bottle neck of the A143 Bradwell 5-way traffic lights; the dangerous A143 Belton cross roads; the over subscription of the primary school, no secondary school, and pupils cycling to school having to cross the very busy A143, it is therefore totally unsuitable to add more traffic to this congestion hotspot. Access to and exit from the site is via a long single lane track with no passing places, and exit from the track is on to a bend in the road and hampered by very poor visibility with no splay, on to Browston Lane.

### Applications Approved:

06/22/0993/LB. Dove Cottage, Station Rd South, Belton. Works to listed building.

06/22/0950/HH. Hall Farm, Pipistrelle Barn, Beccles Rd, Belton. Single storey building to include swimming pool and gym.

06/22/1092/HH. 3 Amhurst Gardens, Belton. Extension to garage with alterations to front porch.

## **12. TIME & DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 7<sup>th</sup> March 2023, 7.30pm at New Road Sport & Leisure Centre.

The Annual Parish Meeting will be held on Tuesday 9<sup>th</sup> May, 7.30pm, the Annual Parish Council Meeting will be held on Tuesday 16<sup>th</sup> May, 7.30pm, both meetings will be held at New Road Sport & Leisure Centre.

*With no further business the main meeting closed at 8.38pm and the incamera item commenced.*

## **13. INCAMERA RESOLUTION**

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss citizen of the year award.

## **14. CITIZEN OF THE YEAR AWARD**

The Citizen of the Year Award was agreed.

*With no further business the meeting was closed at 8.45pm*