

Belton with Browston Parish Council Meeting

CHAIR: DAVID MILLS VICE CHAIR: NIGEL LIGHT

Minutes from the Parish Council meeting held on 6th February 2024

At New Road Sport & Leisure Centre

IN ATTENDANCE: N. Light (Vice Chair), K. Barber, S. Bridges, G. Searby, M. Cox, M. Greenacre, S. Neal, J. Minnis, J. Riseborough, K. Ruddock (Clerk) and Borough Cllr Carpenter.

The meeting commenced at 7.00pm

PUBLIC SECTION

There was no public section.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Mills and Gay, County Cllr Annsion and Borough Cllr Murray-Smith. To accept the apologies proposed Cllr Searby, seconded Cllr Greenacre. All in Favour.

2. DECLARATIONS OF INTEREST

Cllr Greenacre – Burgh Castle Parish Council. All Parish Councillors are Trustees of Belton Playing Field Charity. All Parish Councillors are Trustees of Belton Poor's Allotment Charity. Cllr Riseborough – Item 8 Fence Panel Replacement.

3. MINUTES FROM LAST MEETING

Minutes from the meeting held on 09/01/24 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record proposed Cllr Greenacre, seconded Cllr Cox. All in Favour.

4. MATTERS ARISING

The Clerk reported Norfolk alc can provide whole Council training Whole Council Training for up to 16 people. One daytime session will cost £180 plus vat and mileage or 2 afternoon/evening sessions will cost £200 plus vat and mileage.

It was agreed two evening sessions would be preferred on a Tuesday evening. The Clerk confirmed she will contact Nalc to find out what dates are available and will report back at the next meeting.

5. BOROUGH & COUNTY COUNCILLOR REPORTS

- Borough Cllr Carpenter reported the opening of the third river crossing in Great Yarmouth was a great success and a brilliant day for the Town.
- There is a road sign down at the end of Stepshort which will be reported to NCC Highways, and an update concerning the leaning tree on the grass verge next to New Road will also be obtained from Highways.
- Borough Cllr Carpenter reported he had also received a letter from the Secretary of State for Culture, Media and Sports announcing the third tranche of the Youth Investment Fund. The fund will build or renovate up to 300 youth facilities over the next two years, with the aim of supporting an additional 45,000 young people per year to access youth facilities. It has been confirmed that the 1st Belton Scout Group will receive £292,243.20 to build a new facility enabling them to support an additional 15 young people per year.
- The Clerk reported prior to the meeting County Cllr Annison had sent the following report: There will be a speed survey carried out in the next few months to determine road speed on A143 Beccles Rd from around Burtons Farm at the start of the 60 mph to Fritton. The results from this survey will determine if we can get a speed reduction and a TRO placed to reduce the speed limit, the options are to reduce to 40 mph - 50 mph or for it to remain as it is.

- The hedge along the cycle path as you approach Belton on New Rd has been cut and dug back by NCC Highways.
- It was reported that the hedge along Church Lane is now in need of being cut back.

6. ADMINISTRATION & FINANCIAL MATTERS

PAYEE/DETAIL	V.A.T	AMOUNT
BT – Clerks broad/tele	£12.54	£75.24
Crown - gas	£187.19	£1123.15
EDF - electric	£165.34	£992.02
Biffa - Bin	£7.30	£43.78
Amazon - stationary	£8.03	£46.70
Employment		£5,280.97
K. Gipson – refund New Rd decorating & cleaning items 248.54, petrol for strimming 55.20	£50.94	£303.74
CPS – 1 missed inv from 2023 for floor cleaner hire & cleaning items	£20.39	£122.30
CCP Planning – neighbourhood plan consultant fees paid from grant funding	£460.00	£2760.00
BT – New Road	£9.37	£56.22
Total	£921.10	£10,804.12

Income:

New Road = £1248

HMRC VAT Refund = £1168.52

	Council A/C
Bank Balance BF	£89,165.27
Bank Balance after meeting payments	£80,823.70

To accept the above payment sheet Cllr Riseborough, seconded Cllr Neal. All in Favour.

7. CCTV POLICY

Prior to the meeting the Clerk had circulated to all members a copy of the draft CCTV Policy. Cllrs Mills, Light and Barber all confirmed they would be willing to be the listed as Data Controllers. It was agreed by all members to accept the policy with no amendments made with the condition that all three Councillors that are listed as Data Controllers are DBS checked. Proposed Cllr Barber, seconded Cllr Bridges. All in Favour.

Cllr Light added a second Cllr is needed as an admin to post agendas and public notices on the Parish Council's Facebook page.

Cllr's are also reminded that Cllr's should not add any comments social media platform without the comments being approve by the Parish Council.

The Clerk added she is currently working on a new Social Media Policy for the Council which will be on next months agenda.

8. NEW ROAD SPORT & LEISURE CENTRE

Cllr Riseborough left the meeting during discussion on the palisade fencing quotations.

Palisade Fencing

The Clerk reported the following quotes had been obtained to install 5.5mtrs of 1.8mts high galvanised steel palisade fencing

Quote 1 – Waveney Fencing - £565.00 + V.A.T.

Quote 2 – Clarkes Fencing - £495 + VAT

Quote 3 – Dargarden Services £630

After discussion it was agreed by all members to proceed with the quotation provided by Clarke's Fencing, proposed Cllr Searby, seconded Cllr Bridges. All in Favour.

New Road Management Meeting

It was agreed Cllrs Mills and Neal will join the New Road Management Committee and it was agreed the next management meeting will be held on Monday 26th February at 6pm. Proposed Cllr Greenacre, seconded Cllr Searby. All in Favour.

9. BELTON COMMON - LITTERING

Cllr Cox reported there is a great amount of littering on on Sandy Lane and on Belton Common. Tyres, carpets along with regular rubbish such as bottles and wrappers have been discarded, the area is generally in a terrible condition. Would it be possible to form a Working Party to undertake a litter pick in the area?

During discussion it was explained that Belton Common is actually privately owned land, however it is thought that the maintenance of Sandy Lane would be down to NCC. Borough Cllr Carpenter confirmed he will consult Highways about Sandy Lane to find out if they will clear the area by the footpath.

10. PLANNING

06/23/0642/HH 12 Ranworth Close, Belton 1. Application for the retention of a single storey rear extension with raised verandah / decking (Retrospective). 2. Proposed removal of the existing flat garage roof and replacement with a pitched roof.

It was agreed to submit no objections subject to neighbours comments for the above application.

06/23/0920/HH 6 Fern Gardens, Belton Demolition of rear conservatory; Erection of single storey rear extension with flat roof and roof lantern; Erection of front extension to existing garage, adjoining side elevation of dwelling

It was agreed to submit no objections subject to neighbours comments for the above application.

Applications - No objections

06/24/0002/TEL Moorlands Way & Broom Gardens

Proposed installation of wooden posts for fixed line broadband

11. TIME & DATE OF NEXT MEETING

The next meeting will be on Tuesday 5th March 2024, 7.00pm at New Road Centre.

With no further business the incamera item commenced at 7.32pm

12. INCAMERA RESOLUTION

To consider a resolution to exclude the press and public from the meeting in accordance with the public bodies (admissions to meetings) act 1960.s 1, in order to discuss Employee Appraisals and Citizen of the Year Award.

13. EMPLOYEE APPRAISALS

Cllr Bridges reported some items had been raised during the employees appraisals including training courses, completion of equipment log books and purchasing additional equipment for grass cutting and hedge maintenance.

14. CITIZEN OF THE YEAR AWARD

The Citizen of the Year Award was agreed.

With no further business the meeting was closed at 7.41pm