

# **Belton with Browston Parish Council Meeting**

**CHAIR: DAVID MILLS      VICE CHAIR: NIGEL LIGHT**

**Minutes from the Parish Council meeting held on 5<sup>th</sup> March 2024**

**At New Road Sport & Leisure Centre**

**IN ATTENDANCE:** N. Light (Vice Chair), K. Barber, S. Bridges, G. Searby, M. Greenacre, S. Neal, J. Minnis, J. Riseborough, Brian Swan clerking the meeting in absence of Kate Ruddock, also present County Councillor Carl Annison, no other public.

*The meeting commenced at 7.00pm*

**In the absence of the Parish clerk - Brian Swan, Chair of Burgh Castle Parish Council was present having agreed to minute the meeting. This proposed Cllr Light, seconded Cllr Greenace. Agreed unanimous.**

## **PUBLIC SECTION**

Councillor Greenace asked if the Clerk could make contact with the “*Wellness on Wheels Community Health Bus*” and try to arrange a bookend for the New Road car park.

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Mills, Cox and Gay, Kate Rudock the Parish Clerk and Borough Councillor Carpenter

To accept the apologies proposed Cllr Bridges, seconded Cllr Searby

### **2. DECLARATIONS OF INTEREST**

Cllr Greenacre – Burgh Castle Parish Council. All Parish Councillors are Trustees of Belton Playing Field Charity. All Parish Councillors are Trustees of Belton Poor’s Allotment Charity.

### **3. MINUTES FROM LAST MEETING**

Minutes from the meeting held on 06/02/24 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record proposed Cllr Riseborough, seconded Cllr Barber. All in favour.

### **4. MATTERS ARISING**

#### **- GYBC New Local Plan – Public consultation & Parish Council Engagement**

GYBC would like to know which date from the following would be preferred for three Councillors from each Parish Council to attend, (7pm from at the Town Hall).

Tuesday 9<sup>th</sup> April,

Wednesday 10<sup>th</sup> April

Tuesday 16<sup>th</sup>.

Tuesday 23<sup>rd</sup> April

Agreed to advise that this Council meets on April 9<sup>th</sup> so would be unavailable, Councillor Riseborough indicated that he would be available for the second date, Councillor Bridges likewise for the third and Councillor Greenacre stated that she could attend under either Burgh Castle or Belton.

#### **- Whole Council Training**

Training has been arranged with Nalc for Tuesday 26<sup>th</sup> March, 7pm at New Road. Currently there are 6 places available which can now be offered up to Burgh Castle and Fritton with St Olaves Parish Councillors which was agreed by councillors.

#### **- Bus Shelter**

All four bus shelters in the village have now been cleaned by S. Snell Window Cleaning Services. However, some panels of the Bracon Road bus shelter are in need of being replaced as they are

cracked.

County Cllr Annison has confirmed he will find out from the Highways Engineer if he can possibly fund the repairs from his Highways budget but stated that he is still waiting for a reply from Paul Sellick

## 5. BOROUGH & COUNTY COUNCILLOR REPORTS

- County Councillor Annison had nothing to report

Reported to him at the meeting

- 1) New Road, (Waveney Drive to Bracon Road) – surface is in need of total repair due to type of material originally used.
- 2) Lound Road/Browston Lane junction very long but narrow pothole.
- 3) A143 bank on left hand side towards Fritton piggeries has totally broken down, Councillor Annison stated Highways are aware of this.

- Borough Councillor Carpenter had sent a written report as follows:

- 1) The Roundabout sign at Stepshort/New Road has been replaced.
- 2) The Parking on verges proposition is progressing as previously reported.
- 3) The leaning tree on Bracon Road near the New Road junction has been cleared back completely
- 4) The bins on Bracon Road which have not been emptied – as previously reported GY Services are still tweaking collection rounds and that with staff sickness has caused the problem. This should soon be rectified, if not let me know and I will make sure it is attended to.

## 6. ADMINISTRATION & FINANCIAL MATTERS

	PAYEE/DETAIL	V.A.T	AMOUNT
DC	Post Office – postage (bank mandates)		£5.50
DD	Crown - gas	£205.33	£1231.99
DD	BT – Clerks broad/tele	£11.24	£67.45
DC	Amazon – ink cartridges	£3.66	£21.95
DD	EDF - electric	£165.34	£992.02
BACS	Employment		£5,419.76
BACS	K. Gipson – refund allotment tap 31.10, decorating/repairs 186.93, grass cutting petrol 36.80	£34.32	£254.83
BACS	K. Ruddock – refund postage GYBC planning		£1.95
BACS	S. Snell – bus shelter cleaning		£100.00
DD	Information Commissioner – Data protection fee		£40.00
DD	BT – New Road	£9.37	£56.22
DD	Biffa - Bin	£9.12	£54.72
BACS	N. Light – DBS Check		£18.00
	Total	£438.38	£8,264.39

### ***Income:***

***New Road = £794***

***Allotments £175***

	Council A/C
Bank Balance BF	£88,823.70
Bank Balance after meeting payments	£73,480.08

To Pay the invoices Proposed Councillor Greenace, seconded Councillor Riseborough. All in favour

## **7. SOCIAL POLICY**

The Clerk had circulated to all members prior to the meeting a copy of the draft policy, as the Clerk was not present this was deferred to the April meeting.

## **8. NEW ROAD SPORT & LEISURE CENTRE**

The notes from the meeting held on the Monday 20<sup>th</sup> February had been circulated to all members prior to the meeting, noted that.

**Car Boots** – New plan using car parks only – can be ran by third party hiring field

**Advertising Boards** – New boards to be rent free to both clubs from now, P.C. to agree locations

**Heating-** Both clubs to be shown system & informed they will be charged if not turned off

**Dogs** – Now to be allowed ‘on leads’ signage to be updated.

**Bohemians Tournament** – July 6/7 this year, Chair & vice chair have offered to assist with parking

**3G Pitch** – More info needed but Bohemians might be able to get Football Found. Funding for this.

**Potholes** – Need further repair using existing material.

**Toilet block** – Needs works including roof & door repair

**Bohemians seating** – With tea room moved to container seating permitted but only within tree line

**Next Season** – Bohemians would be willing to take whole field if opportunity next season.

## **9. CO-OPTION POLICY**

Prior to the meeting the clerk had circulated to all members a copy of the draft policy.

With the following change that prospective councillors attend TWO meetings before being co-opted at the third meeting replace all reference to attending one meeting and being co-opted at the second that the policy be adopted as prepared. Proposed Councillor Barber, seconded Councillor Riseborough. Agreed unanimously.

**NOTE** – In the light of Councillor Gay having not attended any meetings since being present in October although having given some apologies that the Clerk checks with GYBC to confirm the legal position with regard to councillors not attending meetings for a period of six consecutive months.

## **10. NEIGHBOURHOOD PLAN**

It was reported that during the last meeting of the Steering Group members had discussed all points raised from the public consultation feedback. CCP are now in the process of making the final changes to the plan as agreed by the committee. The finalised Plan will then be sent to GYBC who will then undertake their own consultation.

## **11. INTERNAL CONTROL OFFICERS REPORT**

Cllr Greenacre reported she had with the Clerk and had checked invoices against payment sheet entries and bank statements. All items were in good order with no problems found.

Councillor Greenace proposed that the Councils thanks to the Clerk for her excellent work with the accounts be recorded.

## **12. HORNSEA 3 COMMUNITY FUND**

The Clerk reported the first deadline for applications has now been confirmed as the 8<sup>th</sup> May 2024.

Projects seeking grant funding up to £5000 do not require any matched funding.

Projects seeking grant funding from £5001 to £75,000 does require 20% matched funding.

The Chairman has provided the Clerk with the following three companies that can be contacted to provide quotations for the solar panels which will be installed at New Road.

**East Coast Energy**

**PNG**

## **Alpha**

Proposed that the Council proceed to get quotes from the above contractions by Councillor Greenacre, seconded Councillor Searby. All in favour.

## **13. PLANNING**

### Applications Approved:

06/24/0230/TRE Browston Hall, Browston Works to trees

*Councillors noted that the Sycamore trees that had been felled were reported as diseased and that they were to be replaced, councillors were asked to keep a watch on the situation if possible.*

06/23/0914/HH Garden Villa, Browston Lane Removal of hedges & construction of 2m boundary wall

06/23/0810/HH 6 Station Rd South, Belton Retrospective app, construction of loggia & shed

### Applications Refused:

06/22/0900/F Land South of Short Rd, Browston. Conversion of stable block to C3 residential use with associated works

## **14. TIME & DATE OF NEXT MEETING**

Parish Council Meeting - Tuesday 2<sup>nd</sup> April 2024, 7.00pm at New Road Sport & Leisure Centre

Annual Parish Meeting – Tuesday 30<sup>th</sup> April 2024, 7.00pm at New Road Sport & Leisure Centre

Annual Parish Council Meeting – Tuesday 7<sup>th</sup> May 2024, 7.00pm at New Road Sport & Leisure Centre

***With no further business the meeting was closed at 7.29pm.***